

## CITY COUNCIL

**Hon. Kelly Garrett**  
Mayor

**Hon. Bruce Kantor**  
Mayor Pro Tem

**Hon. Saleem Siddiqi**  
Council Member

**Hon. Ian Ferguson**  
Council Member

**Hon. Donna Stallings**  
Council Member

## CITY ATTORNEY

**Scott Baker, Esq.**  
Baker & Elowsky  
City Attorney



# CITY COUNCIL

CITY OF LATHRUP VILLAGE  
27400 Southfield Road, Lathrup Village, Michigan 48076

## REGULAR MEETING AGENDA

**Thursday, OCTOBER 24, 2019**  
(Rescheduled from October 21, 2019)  
Council Chambers  
7:00 p.m.

## ADMINISTRATION

**Dr. Sheryl L. Mitchell**  
City Administrator

**Pamela Bratschi**  
City Treasurer

**Scott McKee**  
Chief of Police

**Yvette Talley**  
City Clerk

**Susie Stec**  
Comm. & Econ. Dev.  
DDA Director

**Christopher Clough**  
Parks & Recreation

## AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**

*All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.*

5. **Consent Agenda**
  - A. **Approval of Minutes** – September 23, 2019, Council Study Session
  - B. **Approval of Minutes** – September 23, 2019, Council Meeting
  - C. **Approval of Minutes** – October 7, 2019, Council Study Session
  - D. **Approval of Minutes** – October 7, 2019, Council Special Meeting
6. **Consider / Approval of Disbursement and Investment Reports**
  - A. Disbursement Period 09.01.2019-09.15.2019: \$ 55,352.68
  - B. Disbursement Period 09.16.2019-09.30.2019: \$605,095.75
7. **Consider / Acceptance of the Department Reports**
8. **Public Comment** – Items not on the agenda
9. **Public Hearings** – None



**10. Action Requests:**

- A. Consider / Approval – 2019/2020 Fee Schedule – Planning & Zoning
- B. Consider / Approval – 2019/2020 Fee Schedule – Indoor Rental Fees
- C. Consider / Approval – Contract for See, Click, Fix
- D. Consider / Approval – City of Southfield – City of Lathrup Village Agreement for Police and Fire Dispatch Services (2019-2021)
- E. Consider / Approval – City of Southfield – City of Lathrup Village Fire Protection Services Contract (2019-2021)
- F. Appointments – Recreation Advisory Committee (3-year terms ending June 30, 2022)
  - i. Regina Jones
  - ii. Cheryl Rogers
- G. CDBG – Schedule Public Hearing for 2020 Community Development Block Grant on November 18, 2019
- H. Proclamation – 200<sup>th</sup> Birthday Celebration for Oakland County

**11. City Administrator Report**

**12. City Attorney Report**

**13. Reports of Boards, Commissions and Committees**

**14. Unfinished / New Business**

**15. Adjourn**



## **CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES SEPTEMBER 23, 2019**

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, SEPTEMBER 23, 2019 IN THE CITY COUNCIL CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 5:43 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Excused: Mayor Pro Tem Kantor

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police Chief Scott McKee, Treasurer, Pam Bratschi and City Clerk, Yvette Talley

Purpose of meeting to discuss Agenda items

### **B. Discussion Items:**

#### **A. Discussion – Fiscal Year 2018 -2019 Audit Report – Plante Moran**

Pamela Hill and Aaron Sarver of Plante Moran gave an overview and answered specific questions.

#### **B. Discussion – Agenda Items**

Council member Ferguson asked for an explanation of the disbursement report prescription cost. Pam Bratschi said it's a co-pay reimbursement.

#### **C. Discussion – Mayor and Council comments**

Scott Baker gave an overview of the of the liquor license application from Jagged Fork.

Mayor Garrett stated the town hall meeting will September 24 at 7:00 p.m. in the community room.

Dr. Sheryl Mitchell said the next Special City Council meeting will be October 7<sup>th</sup> to appoint Bruce Kantor to the Election Commission since he's the only council member who will not be on the November 5, 2019 ballot. City of Lathrup Village will join Bloomfield, Birmingham and Royal Oak to host the South Oakland County Mayor's Association meeting and dinner on Wednesday, October 16 at 6:30 p.m. Oakland County Executive, Dave Coulter will be the guest speaker.

Council member Ferguson said he will meet with Southfield/Lathrup school officials to discuss comparisons with other school districts.



D. Public Comments – None

Motion by Council member Siddiqi, seconded by Council member Stallings to adjourn this meeting.

Motion carried.

E. Adjournment- 7:00 p.m.

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Transcribed by Yvette Talley

City Clerk



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, SEPTEMBER 23, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:07 p.m. by Mayor Pro Tem Kantor and Roll Call was taken.

Present: Mayor Mykale Garrett

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Excused: Mayor Pro Tem Kantor

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police Chief, Scott McKee and City Clerk, Yvette Talley

**CO-19-155 APPROVAL OF AGENDA**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Agenda.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-156 CALL TO ORDER AND ROLL CALL**

Roll call was taken. Motion by Council member Stallings, seconded by Council member Siddiqi to excuse Mayor Pro Tem Kantor from this meeting.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-157 CONSENT AGENDA**

**Approval of Minutes – Study Session August 19, 2019**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Study Session minutes of August 19, 2019.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

**CO-19-158                      Approval of Minutes – Council Meeting– August 19, 2019**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the minutes of the Council meeting on August 19, 2019.

Yes:     Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-159                      Approval of Minutes – September 9, 2019 council Study Session**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve Study Session Meeting minutes of September 9, 2019.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-160                      APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the Disbursement Report of August 1, 2019 through August 15, 2019 totaling \$55,083.24.

Yes:     Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-161                      APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Disbursement Report of August 16, 2019 through August 30, 2019 totaling \$584,832.86.

Yes:     Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

**CO-19-162**                      **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Departmental Reports.

Yes:     Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.

**CO-19-163**                      **PUBLIC COMMENTS**

Presentation to Pastor Maurice Hardwick

Debbie Hoatlin-Dunn & Michael Dunn -27440 Lathrup Blvd- shared concerns letters received from the city regarding a dumpster and pet license. The letters were too harsh for subject and there is a better way to deliver the message.

Carla & Andre Hardaway- 27315 Lathrup Blvd. – stated they are being harassed.

**CO-19-164**                      **PUBLIC HEARING**

None

**CO-19-165**                      **ACTION REQUESTS**

A. Consideration of Approval for FY 2018-2019 Audit Report

Pamela Hill and Aaron Sarver of Plante Moran gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Stallings to approve the FY 2018-2019 audit report.

Yes:     Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.

B. Consideration to Approve the Agreement between the City of Lathrup Village and the City of Ferndale for use of the Southwest Storage Area

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Ferguson to approve the agreement between the City of Lathrup Village and the City of Ferndale regarding the use of the Southwest Storage Area as a transfer site for leaves, in the amount of \$1,545.00. The Mayor and City clerk are authorized to sign the agreement.



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

C. Consideration for Approval of the City of Lathrup Village Public Participation Plan – Updated July 2019

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the City of Lathrup Village Public Participation Plan.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

D. Consideration to Approve the Second Reading and Adoption of An Ordinance to Amend the Lathrup Village Code of Ordinances to Amend Chapter 30 Article II to Add Division1 Which Regulates Illicit Discharge in the City

Scott Baker gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the 2<sup>nd</sup> reading and adoption of the Ordinance to Amend Chapter 30 article II To Add Division 1 which Regulates Illicit Discharge in the City.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

E. Consideration to Approve SEMCOG Infrastructure Asset Management Program application

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Stallings to approve SEMCOG Infrastructure Asset Management Program Application.



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

F. Consideration for Approval of City Clerk's Office being Open on the Saturday before all Elections from 7:00 a.m. to 3:00 p.m.

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Stallings to approve City Clerk's office being open on the Saturday before all Elections from 7:00 a.m.-3:00 p.m.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

G. Consideration for Approval to Waive all Penalties for Late and Non-filing Property Transfer Affidavits

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the resolution to waive all penalties for late and Non-Filing Property Transfer Affidavits.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

H. Consideration Approval for the Month of September as National Recovery

Motion by Council member Stallings, seconded by Council member Ferguson to approve the month of September as National Recovery month.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.



## **CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

### **I. Consideration Approval for the Month of September Suicide Prevention Month**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the month of September as Suicide Prevention month.

Yes: Ferguson, Garrett, Siddiqi, Stallings

No: None

Motion carried.

### **CO-19-166 CITY ADMINISTRATOR REPORT**

Your Town Newsletters were mailed out last week.

South Oakland County Mayor's Association meeting will be October 16<sup>th</sup> at 6:30 p.m. in Birmingham.

I696/11 Mile Service Drive – construction underway with lane closures

Summer in the Village – Caribbean Fest-Taste of the Islands VIP reception was a huge success.

Household Hazardous Waste/Electronic/Paper Shred day – Saturday September 28 from 10:00 a.m.-3:00 p.m. Medical items such as pills, liquids, needles (have to be in a rigid container) anything considered medication, nothing bodily.

Sanitary Retention Tank – the process to transition operations and maintenance to the Oakland County Water Resources Commissioner are underway.

National Voters Registration day will be Tuesday, September 24<sup>th</sup>.

Voter Information – Election Day Tuesday, November 5, 2019 – poll open 7:00 a.m.-8:00 p.m.

Skunk reported with rabies – Oakland County Health division reports a confirmed case of rabies in a dead skunk removed from Southfield north of 10 Mile road, south of Lincoln road between Southfield and Greenfield roads. Residents are urged to stay away from wild animals such as skunks, bats, racoons, foxes and stray cats and dogs.

Road bond Millage – town Halls: September 24 at 7:00 p.m.; 10/27 at 3:00 p.m., 10/30 at 7:00 p.m.

Website: [www.fixLVroads.com](http://www.fixLVroads.com)

Overhead Projector – with higher resolution has been installed in the community room. This was part of the Capital Improvement Program.

MEDC – Certified RRC Photography Project – has offered to Lathrup Village as part of the RRC program to have 2 freelance photographers take photos to focus on visuals to capture our “local flavor” in high-resolution images to be used for marketing and promotion efforts.

### **CO-19-167 CITY ATTORNEY REPORT**

None



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 23, 2019**

**CO-19-168**                      **REPORTS OF BOARDS, COMISSIONS AND COMMITTEES**

Council member Ferguson will meet with Southfield/Lathrup School Board

**CO-19-169**                      **UNFINISHED/ NEW BUSINESS**

Clerk Talley announced the hours:

Regular clerk Office Hours – Mon – Friday 8:00 a.m.-4:30 p.m.

Saturday Hours – November 2, 2019 - 7:00 a.m.-3:00 p.m.

Absentee ballots available Monday, October 1

Friday, November 1 – last day Absentee ballots will be mailed

Monday, November 4<sup>th</sup> before 4:00 p.m. – deadline for voters to receive an absentee ballot in person in the Clerk's Office before 4:00 pm.

**CO-19-170**                      **ADJOURNMENT**

Motion by Council member Stallings, seconded by Council member Siddiqi to adjourn this meeting.

Yes:     Ferguson, Garrett, Siddiqi, Stallings

No:     None

Motion carried.

The meeting was adjourned at 8:40 p.m.

Transcribed by Yvette Talley

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Bruce Kantor, Mayor Pro -Tem

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Transcribed by Yvette Talley

City Clerk



**CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION MEETING MINUTES OCTOBER 7, 2019**

MINUTES OF THE STUDY SESSION MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, OCTOBER 7, 2019 IN THE CITY COUNCIL CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:30 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor  
Council members Ian Ferguson and Saleem Siddiqi

Absent: Council member Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Community and Economic Development Manager, Susie Stec and City Clerk, Yvette Talley

Purpose of meeting to discuss Agenda items

**B. Discussion Items:**

**A. Discussion – Southfield Public Schools – Study Session October 22**

Ian Ferguson gave an overview – will invite the Southfield Public Schools to November 4, 2019 Study Session.

**B. Discussion – Census 2020**

Mayor Pro Tem Kantor gave an overview of Census 2020. Rochester Hills has a successful census program where they placed signs on every street corner to remind residents to take part in the census. The city should look into a similar program. Susie Stec said there are several residents willing to assist and she will coordinate city organizations to assist with census 2020.

**C. Discussion – MML Conference/ Topics: Recycling Recreation Asset Management, etc.**

Mayor Pro Tem Kantor said, Rochester Hills has a recycle program where a chip is placed on the recycle bin. Points are rewarded to the city for participating in the recycle program and money raised will go back to the city to use for example, children's garden, dog park, park benches etc. Council member Siddiqi will do more research to find out more about this program.

MML Session: October 24<sup>th</sup> – 4:00 p.m. -5:45 p.m. – Taubman Center at LTU

**D. Discussion – General Items**

Mayor Pro Tem Kantor gave updates on the following:

Street Infrastructure millage, sign on front of city hall to read: City of Lathrup Village sign, Annie Lathrup School as a public service hub. Mayor Garrett said to appoint, Mary Manoogian Calhoun to the marijuana committee, monitor Villagers, Coral Gables and Lathrup Blvd. property update, Morningside and Red River is over-grown, sidewalk program will start Spring next year with the commercial corridor, Southfield/Beverly Hills meeting is in the planning stages.



Dr. Mitchell reported- See Click fix- evaluation done by staff members looked at different platforms and a final decision will be made soon.

C. Mayor and Council comments

None

D. Public Comments

None

Motion by Mayor Pro tem Kantor, seconded by Council member Ferguson to adjourn this meeting.

Motion carried.

E. Adjournment- 7:00 p.m.

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Transcribed by Yvette Talley

City Clerk



**CITY OF LATHRUP VILLAGE SPECIAL CITY COUNCIL MEETING MINUTES OCTOBER 7, 2019**

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, OCTOBER 7, 2019 IN THE CITY COUNCIL CONFERENCE ROOM IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:30 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Kantor

Council members Ian Ferguson, Saleem Siddiqi

Absent: Council member Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Economic Development Manager, Susie Stec and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CONSENT AGENDA**

**CO-19-171 APPROVAL OF AGENDA**

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

**CO-19-172 PUBLIC COMMENT**

Perry Macneille – 18740 San Diego spoke about trenches, trees and property value

**CO-19-173 ACTION REQUESTS**

- A. Consideration of Approval to Appoint a Member of City Council to be a Member of the Election Commission for the November 5, 2019 General Election

Motion by Council member Siddiqi, seconded by Council member Ferguson to appoint Mayor Pro Tem Kantor to the Election Commission for the November 5, 2019 General Election.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

- B. Consideration of Approval of the Revised Amended Articles of Incorporation of the Southeastern Oakland County Water Authority

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.



**CITY OF LATHRUP VILLAGE CITY COUNCIL SPECIAL MEETING MINUTES OCTOBER 7, 2019**

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the amended Articles of Incorporation of the Southeastern Oakland County Water Authority, according to the revisions outlined in the Memo dated August 9, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

**CO-19-174 UNFINISHED/NEW BUSINESS**

Council member Ferguson said- MML conference break-out session regarding park asset assessment management how to catalog hard assets in parks and how to track it when it's in need of replacement; ex. trash bins, benches, etc. He shared this information with the parks/recreation coordinator.

Reimagining old buildings break-out session stated we may be able to receive grants to rehab Annie Lathrup school. They are willing to come do a presentation.

Mayor Pro Tem said Ralph C. Wilson grant is another option to secure funds for Annie Lathrup school or the dog park.

Susie Stec said there will be a joint meeting on October 29<sup>th</sup> at 6:00 p.m.

**CO-19-175 ADJOURNMENT**

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

The meeting was adjourned at 7:05 p.m.

Transcribed by Yvette Talley

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Mykale Garrett, Mayor

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Transcribed by Yvette Talley

City Clerk



**CITY OF LATHRUP VILLAGE**

**Disbursement Report**

**Period covered 9/1/2019-9/15/2019**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
<b>Admin</b>	<b>\$15,243.10</b>	<b>Bratschi, Carlton, London, Mitchell Schultz,Talley</b>
<b>DDA</b>	<b>\$2,145.83</b>	<b>Stec</b>
<b>Bldg Mnt</b>	<b>\$0.00</b>	
<b>Police</b>	<b>\$35,258.29</b>	<b>Becker, Button, Carmack, Elhourani,Huston Knoll,Lask,Lawrence, McKee,Roberts Tackett,Tompkins Upshaw, Zang</b>
<b>DPS</b>	<b>\$0.00</b>	
<b>Water</b>	<b>\$1,038.79</b>	<b>Carlton</b>
<b>Recreation</b>	<b>\$1,666.67</b>	<b>Clough</b>

**Total Gross \$55,352.68**

**Deductions \$20,507.23**

**Net Payroll \$34,845.45**

**\* Fund Totals Include Gross Payroll**

<b>General Fund</b>	<b>\$52,168.06</b>
<b>Major Road Fund</b>	<b>\$0.00</b>
<b>Local Road Fund</b>	<b>\$0.00</b>
<b>Capital Acquisition Fund</b>	<b>\$0.00</b>
<b>Debt Service Fund SDS Bonds</b>	<b>\$0.00</b>
<b>Downtown Development Authority</b>	<b>\$2,145.83</b>
<b>Water &amp; Sewer Fund</b>	<b>\$1,038.79</b>
<b>Total</b>	<b>\$55,352.68</b>



**CITY OF LATHRUP VILLAGE**

**Disbursement Report**

**Period covered 9/16/2019-9/30/2019**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
<b>Admin</b>	<b>\$15,243.10</b>	<b>Bratschi, Carlton, London, Mitchell Schultz, Talley</b>
<b>DDA</b>	<b>\$2,145.83</b>	<b>Stec</b>
<b>Bldg Mnt</b>	<b>\$0.00</b>	
<b>Police</b>	<b>\$35,383.58</b>	<b>Becker, Button, Carmack, Elhourani, Huston Knoll, Lask, Lawrence, McKee, Roberts Tackett, Tompkins Upshaw, Zang</b>
<b>DPS</b>	<b>\$0.00</b>	
<b>Water</b>	<b>\$1,038.79</b>	<b>Carlton</b>
<b>Recreation</b>	<b>\$1,666.67</b>	<b>Clough</b>

**Total Gross \$55,477.97**

**Deductions \$20,632.52**

**Net Payroll \$34,845.45**

**\* Fund Totals Include Gross Payroll**

<b>General Fund</b>	<b>\$280,544.26</b>
<b>Major Road Fund</b>	<b>\$13,347.41</b>
<b>Local Road Fund</b>	<b>\$51,103.26</b>
<b>Capital Acquisition Fund</b>	<b>\$6,498.34</b>
<b>Debt Service Fund SDS Bonds</b>	<b>\$0.00</b>
<b>Downtown Development Authority</b>	<b>\$10,165.90</b>
<b>Water &amp; Sewer Fund</b>	<b>\$243,436.58</b>
<b>Total</b>	<b>\$605,095.75</b>



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC TAX SERVICES,	TAX OVERPAYMENTS	21,927.69	2727
101-000.000-206.000	TAX OVERAGE REFUND	LERETA	TAX OVERPAYMENT	538.27	2728
101-000.000-206.000	TAX OVERAGE REFUND	RONALD WINTER	TAX OVERPAYMENT	9.00	2729
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	392.25	43133
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	43142
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	128.60	43161
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	392.25	43193
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	PLAN REVIEW FOR MICHIGAN FIRST EXPANS	362.50	43115
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	PLAN REVIEW FOR MICHIGAN FIRST EXPANS	145.00	43182
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	PLAN REVIEW FOR LV PETRO, BP FUELING	725.00	43182
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BRITTANY PONIUS	COMMUNITY ROOM DEPOSIT	300.00	43100
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHISTINA LEWIS	COMMUNITY ROOM DEPOSIT	300.00	43102
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JACLYN NELAMS	COMMUNITY ROOM DEPOSIT	100.00	43122
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JEENIFER GRAY	COMMUNITY ROOM DEPOSIT	300.00	43125
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LORETTA DELOACH	COMMUNITY ROOM DEPOSIT	400.00	43129
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHIRLEY BRYANT	COMMUNITY ROOM DEPOSIT	300.00	43148
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JAQUETTE BRADLEY-WARE	COMMUNITY ROOM DEPOSIT	300.00	43123
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JOSIE BUSBEE	COMMUNITY ROOM DEPOSIT	100.00	43126
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	FLORINE TYLER	COMMUNITY ROOM DEPOSIT	300.00	43180
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROBIN DILLARD-RUSSAW	COMMUNITY ROOM DEPOSIT	80.00	43201
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TIANA GOCHER	COMMUNITY ROOM DEPOSIT	300.00	43204
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	VERNA MILLER	COMMUNITY ROOM DEPOSIT	300.00	43208
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	WILLIAM MONCRIEF	COMMUNITY ROOM DEPOSIT	300.00	43210
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LEIT JONES	COMMUNITY ROOM DEPOSIT	150.00	43191
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES FOR AUGUST AND SEPTEMBER 2	1,165.84	43197
101-000.000-283.000	PERFORMANCE BONDS	4 Tech Signs	BD Bond Refund	150.00	43013
101-000.000-283.000	PERFORMANCE BONDS	A BETTER EXTERIOR LLC	BD Bond Refund	150.00	43014
101-000.000-283.000	PERFORMANCE BONDS	Aladdin Heating & Coolin	BD Bond Refund	15.00	43016
101-000.000-283.000	PERFORMANCE BONDS	ALLIED SCREEN & GRAPHICS	BD Bond Refund	100.00	43017
101-000.000-283.000	PERFORMANCE BONDS	American Standard Roofin	BD Bond Refund	150.00	43018
101-000.000-283.000	PERFORMANCE BONDS	American Standard Roofin	BD Bond Refund	150.00	43018
101-000.000-283.000	PERFORMANCE BONDS	Anchor Fence, Inc.	BD Bond Refund	15.00	43019
101-000.000-283.000	PERFORMANCE BONDS	ANTHONY GERARD DIMAGGIO	BD Bond Refund	150.00	43020
101-000.000-283.000	PERFORMANCE BONDS	BA LATHRUP LC	BD Bond Refund	50.00	43021
101-000.000-283.000	PERFORMANCE BONDS	BLOOMFIELD CONSTRUCTION	BD Bond Refund	150.00	43022
101-000.000-283.000	PERFORMANCE BONDS	Bob Stern Building Co.	BD Bond Refund	1,000.00	43023
101-000.000-283.000	PERFORMANCE BONDS	Bruttell Roofing Company	BD Bond Refund	150.00	43024
101-000.000-283.000	PERFORMANCE BONDS	Budget Electric	BD Bond Refund	5.00	43025
101-000.000-283.000	PERFORMANCE BONDS	CAMMON, DWAYNE V	BD Bond Refund	100.00	43026
101-000.000-283.000	PERFORMANCE BONDS	Carl's Roofing	BD Bond Refund	150.00	43028
101-000.000-283.000	PERFORMANCE BONDS	Cavallo Concrete Constru	BD Bond Refund	150.00	43029
101-000.000-283.000	PERFORMANCE BONDS	Chess Home Improvement	BD Bond Refund	150.00	43030
101-000.000-283.000	PERFORMANCE BONDS	Contracting Management C	BD Bond Refund	150.00	43031
101-000.000-283.000	PERFORMANCE BONDS	D & T Home Improvement,	BD Bond Refund	150.00	43032
101-000.000-283.000	PERFORMANCE BONDS	Diamond Creek Homes Inc	BD Bond Refund	150.00	43034
101-000.000-283.000	PERFORMANCE BONDS	Everdry Waterproofing	BD Bond Refund	295.36	43035
101-000.000-283.000	PERFORMANCE BONDS	Extreme Home Improvement	BD Bond Refund	150.00	43036
101-000.000-283.000	PERFORMANCE BONDS	Father & Son Constructio	BD Bond Refund	100.00	43037
101-000.000-283.000	PERFORMANCE BONDS	Flame Heating & Cooling	BD Bond Refund	5.00	43038
101-000.000-283.000	PERFORMANCE BONDS	Flame Heating & Cooling	BD Bond Refund	5.00	43038
101-000.000-283.000	PERFORMANCE BONDS	FORD, ARTHUR	BD Bond Refund	150.00	43039
101-000.000-283.000	PERFORMANCE BONDS	Foundations Systems of M	BD Bond Refund	150.00	43040



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-283.000	PERFORMANCE BONDS	Foundations Systems of M	BD Bond Refund	95.00	43040
101-000.000-283.000	PERFORMANCE BONDS	Four Seasons Kanga Roof	BD Bond Refund	150.00	43041
101-000.000-283.000	PERFORMANCE BONDS	Genesee Valley Contracti	BD Bond Refund	140.00	43042
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	150.00	43043
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	150.00	43043
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	150.00	43043
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	150.00	43043
101-000.000-283.000	PERFORMANCE BONDS	Hansons	BD Bond Refund	75.00	43043
101-000.000-283.000	PERFORMANCE BONDS	Heileman Signs	BD Bond Refund	150.00	43044
101-000.000-283.000	PERFORMANCE BONDS	Home Depot U.S.A. Inc.	BD Bond Refund	150.00	43045
101-000.000-283.000	PERFORMANCE BONDS	Home Depot U.S.A. Inc.	BD Bond Refund	150.00	43045
101-000.000-283.000	PERFORMANCE BONDS	Home Depot U.S.A. Inc.	BD Bond Refund	150.00	43045
101-000.000-283.000	PERFORMANCE BONDS	Impressive Tile	BD Bond Refund	150.00	43046
101-000.000-283.000	PERFORMANCE BONDS	Isreal Brothers	BD Bond Refund	150.00	43047
101-000.000-283.000	PERFORMANCE BONDS	IWH Lathrup Village LLC	BD Bond Refund	600.00	43048
101-000.000-283.000	PERFORMANCE BONDS	IWH Lathrup Village LLC	BD Bond Refund	150.00	43048
101-000.000-283.000	PERFORMANCE BONDS	Jarvis Property Restorat	BD Bond Refund	150.00	43049
101-000.000-283.000	PERFORMANCE BONDS	JONES, JACOB	BD Bond Refund	50.00	43050
101-000.000-283.000	PERFORMANCE BONDS	Jonna Luxury Homes	BD Bond Refund	500.00	43051
101-000.000-283.000	PERFORMANCE BONDS	K T Construction Group	BD Bond Refund	150.00	43052
101-000.000-283.000	PERFORMANCE BONDS	K T Construction Group	BD Bond Refund	50.00	43052
101-000.000-283.000	PERFORMANCE BONDS	Majic Window	BD Bond Refund	150.00	43053
101-000.000-283.000	PERFORMANCE BONDS	Majic Window	BD Bond Refund	150.00	43053
101-000.000-283.000	PERFORMANCE BONDS	Martino Enterprises, Inc	BD Bond Refund	150.00	43054
101-000.000-283.000	PERFORMANCE BONDS	MAS Building and Renovat	BD Bond Refund	150.00	43055
101-000.000-283.000	PERFORMANCE BONDS	MCGUIRE ELECTRIC	BD Bond Refund	25.00	43056
101-000.000-283.000	PERFORMANCE BONDS	MCL Building Company LLC	BD Bond Refund	150.00	43057
101-000.000-283.000	PERFORMANCE BONDS	Michigan Roofing and Rem	BD Bond Refund	100.00	43058
101-000.000-283.000	PERFORMANCE BONDS	MLS Signs	BD Bond Refund	150.00	43059
101-000.000-283.000	PERFORMANCE BONDS	Mr. Roof	BD Bond Refund	150.00	43060
101-000.000-283.000	PERFORMANCE BONDS	Mr. Roof	BD Bond Refund	150.00	43060
101-000.000-283.000	PERFORMANCE BONDS	Mr. Roof	BD Bond Refund	150.00	43060
101-000.000-283.000	PERFORMANCE BONDS	Nicholls Fence	BD Bond Refund	150.00	43061
101-000.000-283.000	PERFORMANCE BONDS	Oak Electric Service	BD Bond Refund	40.00	43062
101-000.000-283.000	PERFORMANCE BONDS	OGNE REMODELING & ROOFIN	BD Bond Refund	150.00	43063
101-000.000-283.000	PERFORMANCE BONDS	Onsite Solutions	BD Bond Refund	150.00	43064
101-000.000-283.000	PERFORMANCE BONDS	Performance Fiberglass	BD Bond Refund	150.00	43065
101-000.000-283.000	PERFORMANCE BONDS	Powers Building & Remode	BD Bond Refund	40.00	43066
101-000.000-283.000	PERFORMANCE BONDS	PREMEIRE ROOFING	BD Bond Refund	150.00	43067
101-000.000-283.000	PERFORMANCE BONDS	Pro Sign & Awning	BD Bond Refund	150.00	43068
101-000.000-283.000	PERFORMANCE BONDS	R. Graham Construction	BD Bond Refund	150.00	43069
101-000.000-283.000	PERFORMANCE BONDS	Randazzo Mechanical H &	BD Bond Refund	15.00	43070
101-000.000-283.000	PERFORMANCE BONDS	Reinalt-Thomas Corporati	BD Bond Refund	50.00	43071
101-000.000-283.000	PERFORMANCE BONDS	Renewal By Andersen	BD Bond Refund	150.00	43072
101-000.000-283.000	PERFORMANCE BONDS	Richards Roofing	BD Bond Refund	150.00	43073
101-000.000-283.000	PERFORMANCE BONDS	ROBERTS, JOHN D	BD Bond Refund	50.00	43074
101-000.000-283.000	PERFORMANCE BONDS	Royal Oak Heating & Cool	BD Bond Refund	5.00	43075
101-000.000-283.000	PERFORMANCE BONDS	Smith's Waterproofing	BD Bond Refund	150.00	43076
101-000.000-283.000	PERFORMANCE BONDS	SMITH, BARBARA LOUISE	BD Bond Refund	50.00	43077
101-000.000-283.000	PERFORMANCE BONDS	SMOLYANOV HOME IMPROVEME	BD Bond Refund	150.00	43078
101-000.000-283.000	PERFORMANCE BONDS	Synthetic Plastering Inc	BD Bond Refund	150.00	43079
101-000.000-283.000	PERFORMANCE BONDS	TAMAHAWK LLC	BD Bond Refund	174.00	43080



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-283.000	PERFORMANCE BONDS	Technical Hot & Cold	BD Bond Refund	5.00	43081
101-000.000-283.000	PERFORMANCE BONDS	Templeton Building Co	BD Bond Refund	50.00	43082
101-000.000-283.000	PERFORMANCE BONDS	Templeton Building Co	BD Bond Refund	150.00	43082
101-000.000-283.000	PERFORMANCE BONDS	Thermal Shield Windows &	BD Bond Refund	110.00	43083
101-000.000-283.000	PERFORMANCE BONDS	Thomas Iacobelli	BD Bond Refund	150.00	43084
101-000.000-283.000	PERFORMANCE BONDS	Thornton & Grooms	BD Bond Refund	10.00	43085
101-000.000-283.000	PERFORMANCE BONDS	Tikal Roofing & Home Imp	BD Bond Refund	150.00	43086
101-000.000-283.000	PERFORMANCE BONDS	Tikal Roofing & Home Imp	BD Bond Refund	150.00	43086
101-000.000-283.000	PERFORMANCE BONDS	TITLE BROTHERS CONSTRUCT	BD Bond Refund	399.99	43087
101-000.000-283.000	PERFORMANCE BONDS	Tri Phase Commercial Con	BD Bond Refund	5,000.00	43088
101-000.000-283.000	PERFORMANCE BONDS	Ultimate Signs	BD Bond Refund	3.00	43089
101-000.000-283.000	PERFORMANCE BONDS	Universal General Contra	BD Bond Refund	150.00	43090
101-000.000-283.000	PERFORMANCE BONDS	Upright Fence Inc	BD Bond Refund	150.00	43091
101-000.000-283.000	PERFORMANCE BONDS	Upright Fence Inc	BD Bond Refund	150.00	43091
101-000.000-283.000	PERFORMANCE BONDS	Victors Roofing	BD Bond Refund	150.00	43092
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	43093
101-000.000-283.000	PERFORMANCE BONDS	Weathergard	BD Bond Refund	150.00	43094
101-000.000-283.000	PERFORMANCE BONDS	Weathergard	BD Bond Refund	150.00	43094
101-000.000-283.000	PERFORMANCE BONDS	Andy's Statewide	BD Bond Refund	20.00	43163
101-000.000-283.000	PERFORMANCE BONDS	Bruttell Roofing Company	BD Bond Refund	150.00	43166
101-000.000-283.000	PERFORMANCE BONDS	Foundations Systems of M	BD Bond Refund	150.00	43181
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	3,140.42	43120
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	3,934.87	43186
Total For Dept 000.000				56,295.38	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIAB	LIABILITY AND PROPERTY POOL	29,880.00	43132
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	190.01	43139
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	10.05	43027
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	149.90	43195
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	8.89	43195
101-100.000-802.000	TAX TRIBUNAL RETURNS	ANDREW E. MEISNER	TAX ADJUSTMENTS	1,018.53	2726
101-100.000-802.000	TAX TRIBUNAL RETURNS	ANDREW E. MEISNER	PARCEL 2414306052 WINTER BILL 2018	1,068.59	2725
101-100.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY CLERKS AS	FALL QUARTERLY MEETING	20.00	43137
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	350.00	43027
101-100.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY TREASURER	OCTA ANNUAL 2019 MEETING FOR PAM AND	40.00	43138
101-100.000-803.000	MEMBERSHIPS & MEETINGS	KEEP MICHIGAN BEAUTIFUL,	MEMBERSHIP RENEWAL	25.00	43189
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	MECHANICAL, ELECTRICAL, PLUMBING INSP	1,821.30	43130
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CASTLE AVI	INSTALLATION OF NEW PROJECTOR	300.00	43101
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	1,010.00	43104
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	ASSISTANT FOR CARIBBEAN FESTIVAL SEPT	150.00	43104
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	ASSISTANT FOR MUNICIPAL PARK EVENTS	160.00	43104
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SE	LINEN CLEANING	153.25	43105
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	KIMBERLY RUSHING	RESTROOM DUTIES FOR THE PARK SEPTEMBE	80.00	43127
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	KIMBERLY RUSHING	RESTROOM DUTIES FOR THE PARK SEPTEMBE	80.00	43127
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SE	LINEN CLEANING	244.51	43173



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	ABLE GREASE TRAP SERVICE	PUMP OUT GREASE TRAP	177.00	43159
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	1,120.00	43172
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDITING SERVICES PROVIDED	2,966.25	43196
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDITING SERVICES PROVIDED	5,335.00	43196
101-100.000-832.000	CITIZEN COMMUNICATION/PR	POSTMASTER	POSTAGE FOR NEWSLETTER	600.00	43143
101-100.000-832.000	CITIZEN COMMUNICATION/PR	ZIP ETC.INC.	FALL NEWS LETTER	3,814.00	43212
101-100.000-832.000	CITIZEN COMMUNICATION/PR	HOOR MEDIA	ADVERTISMENT	875.00	43184
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	809.52	43027
101-100.000-848.000	GOVERNMENT OPERATIONS	WATER LANDSCAPES	WEED CONTROL	114.00	43209
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	255.80	43106
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	PHONE BILL	378.80	43140
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	621.83	43140
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	226.03	43207
101-100.000-882.000	PLANNING/CONSULTING FEES	ANNA THOMPSON	CITIZEN PLANNER COURSE REIMBURSEMENT	125.00	43096
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISMENT	339.20	43167
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISMENT	233.20	43167
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES	LEASE CHARGES FOR POSTAGE MACHINE	356.64	43141
Total For Dept 100.000 GOVERNMENT SERVICES				55,107.30	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.02	43154
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	3,520.87	43155
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	509.35	43156
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	172.54	43203
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	220.02	43206
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	812.50	43098
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT ENVELOPES	203.15	43145
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	70.04	43145
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT OUTER ENVELOPES	201.63	43145
101-101.000-718.000	ELECTIONS	C & G NEWSPAPERS	ADVERTISMENT	190.80	43167
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	3,410.00	43098
Total For Dept 101.000 ADMINISTRATION				9,530.92	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	538.43	43104
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	43133
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	538.43	43172
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	71.64	43161
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	43193
101-201.000-920.000	UTILITIES	DTE ENERGY	ELETRIC BILLS	3,243.63	43110
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	140.10	43158
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILLS FOR CITY BUILDINGS	306.57	43171
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE SEPTEMBER 2019	207.00	43107
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	LIGHT BULBS, MULCH	59.96	43116
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	87.00	43187
101-201.000-938.000	PARKING LOT & GROUNDS	HORTULUS GARDENS	MAINTENANCE	540.00	43117
101-201.000-938.000	PARKING LOT & GROUNDS	HOME DEPOT CREDIT SERVIC	LIGHT BULBS, MULCH	112.50	43116
Total For Dept 201.000 BUILDING & GROUNDS				7,144.76	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL INSURANCE	406.50	43099
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.02	43154
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	506.62	43154



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	986.41	43155
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,122.83	43156
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	10,709.33	43157
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	ALPHA PSYCHOLOGICAL SERV	PSYCHOLOGICAL ASSESSMENT AND EVALUATI	695.00	43162
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	287.19	43203
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	506.62	43206
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	38.02	43206
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIAB	LIABILITY AND PROPERTY POOL	24,480.00	43132
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	506.78	43027
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	KUSTOM SIGNALS	OFFICE SUPPLIES	699.68	43128
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	PREMIER BUSINESS PRODUCT	COPY CHARGES	161.67	43144
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	AUGUST MINIMUM CONTRACT	150.00	43192
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	228.18	43027
101-301.000-822.000	TRAINING	ALLIE BROTHERS, INC.	UNIFORMS	45.97	43095
101-301.000-822.000	TRAINING	OAKLAND COMMUNITY COLLEG	TRAINING FOR OFFICER TOMPKINS	650.00	43136
101-301.000-822.000	TRAINING	PROVIDENCE OCCUPATIONAL	MCOLES PHYSICAL EXAM, DRUG SCREEN	102.00	43199
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	WINCHESTER 500 RD CASE	625.20	43205
101-301.000-824.000	CRIME PREVENTION	NATIONAL PEN	350 PENS FOR POLICE ADVERTISMENT	350.22	43135
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING FOR JULY AND AUGUST	260.60	43134
101-301.000-829.000	POLICE UNIFORMS & CLEANING	ERIC BUTTON	BOOT ALLOWANCE REIMBURSEMENT	40.00	43112
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	52.99	43185
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	119.98	43185
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	119.98	43185
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	323.95	43185
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	231.97	43185
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY,	UNIFORMS	22.99	43198
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	54.30	43097
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	480.97	43140
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	226.03	43207
101-301.000-860.000	VEHICLE EXPENSE	SOUTHFIELD MUFFLER & BRA	REPLACE TWO BATTERIES	436.90	43151
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	87.96	43027
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES FOR POLICE VEHICLES	64.00	43124
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	OIL CHANGE ON 2015 TAHOE	113.93	43164
101-301.000-860.000	VEHICLE EXPENSE	BMW MOTORCYCLES OF SOUTH	PARTS FOR POLICE MOTORCYCLE	95.00	43165
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL EXT PRODUTIVE LABOR	190.83	43194
Total For Dept 301.000 PUBLIC SAFETY				48,218.62	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	DTE ENERGY	ELETRIC BILLS	97.41	43110
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILLS	91.98	43140
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	93.13	43158
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILLS FOR CITY BUILDINGS	53.71	43171
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	10,333.30	43190
Total For Dept 401.000 PUBLIC SERVICE				10,669.53	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE AUGUST 2019	144.14	43202
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	CITY OF FERNADLE	TRANSFER SITE FOR LEAF DROP OFF	1,545.00	43170
Total For Dept 501.000 LEAF COLLECTION				1,689.14	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	14,803.00	43149
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES, AND YARD WASTE C	13,155.00	43202



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User: PAM		POST DATES 09/01/2019 - 09/30/2019			
DB: Lathrup		BOTH JOURNALIZED AND UNJOURNALIZED			
		PAID			
GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 502.000					
Total For Dept 502.000				27,958.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	43154
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	321.26	43155
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	21.51	43203
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	43206
101-601.000-807.000	BUS TRANSPORTATION	CARRS MOTORCOACH	TRANSPORTATION FOR FRANKENMUTH TRIP	850.00	43168
101-601.000-812.000	COMMUNITY EVENTS	RALPH TAYLOR	CARRIBBEAN FEAST 2019	1,200.00	43146
101-601.000-812.000	COMMUNITY EVENTS	S & R EVENT RENTAL	TENT RENTAL	770.00	43147
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	1,835.49	43027
101-601.000-812.000	COMMUNITY EVENTS	MEADOWBROOK INSURANCE GR	LIQUOR LIABILITY FOR THREE EVENTS	1,089.00	43131
101-601.000-812.000	COMMUNITY EVENTS	SOPHIA L CHUE	COMMUNTIY EVENTS	4,700.00	43150
101-601.000-812.000	COMMUNITY EVENTS	CITY OF LATHRUP VILLAGE	STARTUP MONEY FOR CARIBBEAN FEST	500.00	43103
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	ASSISTANT FOR CARIBBEAN FESTIVAL	300.00	43172
Total For Dept 601.000 RECREATION				11,637.26	
Total For Fund 101 GENERAL FUND				228,250.91	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	34.74	43155
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.69	43203
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINT	LAWN MAINTENANCE	56.00	43113
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINT	LAWN MAINTENANCE	1,000.00	43113
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	2,493.62	43200
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	192.56	43200
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,254.09	43121
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL	195.00	43121
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,764.00	43188
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,019.81	43188
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	43190
Total For Dept 702.000				13,347.41	
Total For Fund 202 MAJOR ROAD FUND				13,347.41	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	34.74	43155
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.69	43203
203-703.000-861.000	ROAD MAINTENANCE	DORNBOS SIGN & SAFETY IN	SIGN POSTS AND HARDWARE	802.25	43108
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	2018 ROADWAY REPAIR PROJECT	104.68	43115
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	ROAD REPAIR BOND ISSUE	22,011.88	43182
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	11 MILE RESURFACING	18,579.20	43182
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,254.10	43121
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL	195.00	43121
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,764.00	43188
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,019.82	43188
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,334.90	43190
Total For Dept 703.000				51,103.26	
Total For Fund 203 LOCAL ROAD FUND				51,103.26	



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DB: Lathrup

BOTH JOURNALIZED AND UNJOURNALIZED

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	4,514.96	43027
258-000.000-970.000	CAPITAL EXPENDITURE	DELL MARKETING L.P.	EQUIPMENT FOR POLICE VEHICLE	1,094.38	43175
258-000.000-970.000	CAPITAL EXPENDITURE	ADVANCED LIGHTING & SOUN	CABLE EQUIPMENT	889.00	43160
Total For Dept 000.000				6,498.34	
Total For Fund 258 CAPITAL ACQUISITION FUND				6,498.34	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	43.18	43154
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,107.32	43155
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	31.96	43203
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	43.18	43206
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	31.78	43027
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	AUDITING SERVICES PROVIDED	800.00	43196
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	411.85	43027
494-000.000-822.000	TRAINING/MEMBERSHIP	SUSIE STEC	MILEAGE AND PARKING REIMBURSEMENT	98.38	43153
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, OFFICE SUPPLIE	408.18	43027
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	1,745.00	43115
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	43154
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	43206
494-000.000-900.000	PRINTING/PUBLICATION COSTS	HOOR MEDIA	ADVERTISMENT	875.00	43184
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	1,795.82	43109
494-000.000-933.000	REPAIRS & MAINTENANCE	HORTULUS GARDENS	MAINTENANCE	611.76	43117
Total For Dept 000.000				8,020.07	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				8,020.07	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43154
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,070.10	43155
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.49	43203
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43206
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIAB	LIABILITY AND PROPERTY POOL	7,130.00	43132
592-536.000-902.000	BILLING SERVICES	JAMES IWANSKI	OVERPAYMENT OF WATER BILL ON 1 1/12 M	692.95	2502
592-536.000-902.000	BILLING SERVICES	RAPID REFILL INK-M10128A	OVERPAYMENT OF WATER BILL, WRONG METE	1,676.23	2504
592-536.000-902.000	BILLING SERVICES	YUZHEN CAI	REFUND ON SPECIAL ASSESSMENT ON WRONG	1,461.21	43211
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,994.75	43190
592-536.000-935.000	EQUIPMENT REPLACEMENT	FERGUSON WATERWORKS	WATER MAIN PARTS	257.89	43114
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	LEAK DETECTION, REPAIR WATER SERVICE,	3,525.00	43152
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WATER MAIN PARTS	183.80	43114
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON ENTERPRISES LLC	VM-810 PIPE & CBL LCTR	3,328.40	43178
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	153.27	43177
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	167.07	43177
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	153.27	43177
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WATER MAIN PARTS	459.81	43177
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WATER MAIN PARTS	268.43	43179
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICE FOR AUGUST 2019	37,978.49	2505
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR USE	250.00	43111
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND, HAUL OUT DEBRIS	1,400.00	43111
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND, DEBRIS HAUL OUT	1,445.00	43111
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	800.00	43111



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DB: Lathrup			BOTH JOURNALIZED AND UNJOURNALIZED				
			PAID				
GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #		
Fund 592 WATER & SEWER FUND							
Dept 536.000 WATER DEPARTMENT							
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT	160.00	43111		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND	720.00	43111		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	LIMESTONE FOR WATER MAIN PROJECT	276.00	43111		
592-536.000-974.000	WATER MAIN PROJECT	SUNDE BUILDING INC.	REPLACE WATER MAIN ON SANTA BARBARA	89,550.00	43152		
592-536.000-974.000	WATER MAIN PROJECT	HESCO	FLOW METER FIELD SERVICE	2,000.00	43183		
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PIPES	42,907.20	43174		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	43176		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DUMP TRUCK RENTAL	375.00	43176		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	43176		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT, FILL SAND	1,625.00	43176		
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT, FILL SAND	2,890.00	43176		
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER MAIN PARTS	2,358.19	43174		
Total For Dept 536.000 WATER DEPARTMENT				215,798.25			
Dept 537.000 SEWER DEPARTMENT							
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43154		
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	133.31	43155		
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.50	43203		
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	15.85	43206		
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIAB	LIABILITY AND PROPERTY POOL	7,650.00	43132		
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	5,994.75	43190		
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELETRIC BILLS	13.72	43110		
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE,	WATER BILLS FOR CITY BUILDINGS	69.34	43171		
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	14.55	43158		
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET	233.70	43106		
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILLS	77.38	43140		
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	CENTRAL AIR COMPRESSOR C	MAINTANANCE AT RETENTION TANK	1,083.20	43169		
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	CENTRAL AIR COMPRESSOR C	MAINTANANCE ON AIR COMPRESSOR AT PUMP	626.60	43169		
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	MICHIGAN MUNICIPAL LIAB	LIABILITY AND PROPERTY POOL	8,800.00	43132		
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	INDUSTRIAL WASTE CONTROL	1,336.79	2503		
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL	525.00	43119		
Total For Dept 537.000 SEWER DEPARTMENT				26,599.54			
Total For Fund 592 WATER & SEWER FUND				242,397.79			



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
Fund 101 GENERAL FUND				228,250.91	
Fund 202 MAJOR ROAD FU				13,347.41	
Fund 203 LOCAL ROAD FU				51,103.26	
Fund 258 CAPITAL ACQUI				6,498.34	
Fund 494 DOWNTOWN DEVE				8,020.07	
Fund 592 WATER & SEWER				242,397.79	
Total For All Funds:				<hr/>	
				549,617.78	





LAW OFFICE

## BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

[www.bakerelowsky.com](http://www.bakerelowsky.com)

SCOTT R. BAKER  
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

September 12, 2019

Via Email

Sheryl Mitchell, DBA, MSA  
City Administrator  
City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA  
City Treasurer  
City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for August 1 through August 31, 2019

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of August 2019:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$ 910.00
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$ 812.50</u>
	\$4,222.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker  
Lathrup Village Attorney

Enclosures



**IBE**  
LAW OFFICE  
**BAKER & ELOWSKY, PLLC**

41850 WEST ELEVEN MILE ROAD, SUITE 207  
NOVI, MICHIGAN 48375  
Phone: (248) 230-4103 Fax: (248) 929-0835  
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09-12-2019

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 877**  
Invoice Period: 08-01-2019 - 08-31-2019

**RE: General Retainer**

**Time Details**

Date	Professional	Description	Hours	Amount
08-01-2019	SRB	Review and respond to correspondence from Clerk re encroachment license.	0.25	No Charge
08-01-2019	SRB	Review correspondence from S. Stec re Joint meeting	0.25	No Charge
08-02-2019	SRB	Review correspondence from Mayor re 27051 Southfield Road	0.25	No Charge
08-05-2019	SRB	Prepare for and attend joint meeting of City Council, DDA and Planning Commission.	3.00	No Charge
08-05-2019	SRB	Review correspondence from Admin re ballot initiative	0.25	No Charge
08-06-2019	SRB	Review correspondence from S. Stec re 27051 Southfield Road	0.25	No Charge
08-06-2019	SRB	Review and respond to correspondence from Mayor and Mayor Pro-Tem re ballot initiative	0.50	No Charge
08-06-2019	SRB	Review Correspondence from Admin re bond map	0.25	No Charge
08-06-2019	SRB	Review correspondence from admin re 18140 Lincoln	0.25	No Charge
08-06-2019	SRB	Review, research and respond to correspondence from S. Stec re caregiver home based business	0.50	No Charge
08-07-2019	SRB	Review Correspondence from Admin re Copyright claim	0.25	No Charge
08-07-2019	SRB	Review correspondence from Admin re July code enforcement reports.	0.25	No Charge
08-07-2019	SRB	Review and respond to correspondence from Clerk re Notice of Adoption for park ordinance	0.25	No Charge
08-07-2019	SRB	Review correspondence from Admin re MFCU meeting	0.25	No Charge
08-07-2019	SRB	Review correspondence from Admin re Lathrup Townhomes	0.25	No Charge
08-08-2019	SRB	Review correspondence from S. Stec re MFCU meeting	0.25	No Charge
08-08-2019	SRB	Review correspondence from Admin re 8/19 Council agenda	0.25	No Charge
08-08-2019	SRB	Draft correspondence to Treasurer re special assessment	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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Date	Professional	Description	Hours	Amount
		procedure.		
08-09-2019	SRB	Review Correspondence from Admin re back to school rally	0.25	No Charge
08-09-2019	SRB	Review correspondence from Admin re budget FOIA inquiry	0.25	No Charge
08-09-2019	SRB	Review correspondence re weekly updates	0.25	No Charge
08-12-2019	SRB	Review correspondence from Admin re upcoming meeting dates	0.25	No Charge
08-12-2019	SRB	Review and respond to correspondence from S. Stec re available quota license.	0.25	No Charge
08-12-2019	SRB	Review correspondence from Admin re special liquor license application	0.25	No Charge
08-13-2019	SRB	Review correspondence from Admin	0.25	No Charge
08-13-2019	SRB	Review correspondence from Admin re FOIA request	0.25	No Charge
08-13-2019	SRB	Review correspondence and telephone call with Clerk re FOIA request.	0.50	No Charge
08-13-2019	SRB	Review correspondence from Admin re code enforcement job posting	0.25	No Charge
08-13-2019	SRB	Review and respond to correspondence from Mayor Pro- Tem re ballot initiative.	0.25	No Charge
08-14-2019	SRB	Review correspondence from Admin re 12 mile road work	0.25	No Charge
08-14-2019	SRB	Research MLCC license status; Draft correspondence to and review response from attorney for Jagged Fork.	0.50	No Charge
08-14-2019	SRB	Draft correspondence to and review response from S. Stec re MLCC license availability	0.25	No Charge
08-14-2019	SRB	Review Correspondence from Admin re MLCC application	0.25	No Charge
08-14-2019	SRB	Review and respond to correspondence from Admin re master plan contract	0.25	No Charge
08-14-2019	SRB	Draft correspondence to Mayor Pro-tem re ballot initiative	0.25	No Charge
08-15-2019	SRB	Review correspondence from S. Stec re Planning Commission Agenda	0.25	No Charge
08-15-2019	SRB	Review correspondence from Clerk	0.25	No Charge
08-15-2019	SRB	Review correspondence from Admin re Council Agenda	0.25	No Charge
08-15-2019	SRB	Review correspondence re encroachment license behind George's Soccer	0.25	No Charge
08-15-2019	SRB	Review and respond to correspondence from Council member Ferguson	0.25	No Charge
08-18-2019	SRB	Review correspondence from Admin re Southfield School District	0.25	No Charge
08-19-2019	SRB	Draft correspondence to and review response from Admin re: master plan services contract.	0.25	No Charge
08-19-2019	SRB	Review and respond to correspondence from Council member Ferguson	0.25	No Charge
08-19-2019	SRB	Prepare for and attend regular meeting of City Council	3.00	No Charge
08-19-2019	SRB	Review correspondence re Green Litigation	0.25	No Charge
08-20-2019	SRB	Review correspondence from Mayor Pro-Tem re: sidewalk liability.	0.25	No Charge
08-20-2019	SRB	Review correspondence from Admin re MML conference	0.25	No Charge
08-20-2019	SRB	Review correspondence from Admin re 11 Mile resurfacing	0.25	No Charge
08-20-2019	SRB	Review Correspondence from Admin re Sidewalk liability	0.25	No Charge
08-20-2019	SRB	Review and respond to correspondence from Clerk re MLCC	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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Date	Professional	Description	Hours	Amount
		special license application		
08-21-2019	SRB	Review and respond to correspondence from Mayor Pro-Tem re: ballot initiative	0.25	No Charge
08-22-2019	SRB	Review correspondence from Admin re town hall meeting schedule	0.25	No Charge
08-22-2019	SRB	Review and respond to correspondence from Mayor Pro-Tem re: ballot initiative	0.25	No Charge
08-23-2019	SRB	Review correspondence from Admin re building inspection fees	0.25	No Charge
08-24-2019	SRB	Review correspondence from Admin re Millage rates	0.25	No Charge
08-26-2019	SRB	Review correspondence from Admin re 28505 Southfield Road	0.25	No Charge
08-26-2019	SRB	Review correspondence from Admin re budget FOIA	0.25	No Charge
08-26-2019	SRB	Telephone conference with Mayor Pro-Tem	0.25	No Charge
08-27-2019	SRB	Review and respond to correspondence from Clerk re FOIA request	0.25	No Charge
08-27-2019	SRB	Review correspondence from S. Stec re Council Binders	0.25	No Charge
08-27-2019	SRB	Review correspondence from Admin	0.25	No Charge
08-27-2019	SRB	Review and respond to correspondence from Clerk re citizen inquiry	0.25	No Charge
08-28-2019	SRB	Review correspondence from Treasurer	0.25	No Charge
08-28-2019	SRB	Review correspondence from Admin re 18140 Lincoln	0.25	No Charge
08-28-2019	SRB	Review correspondence from Admin re 27250 Rainbow Drive	0.25	No Charge
08-29-2019	SRB	Telephone conference with Treasurer	0.25	No Charge
08-30-2019	SRB	Review correspondence from admin re Gorbe litigation	0.25	No Charge
08-31-2019	SRB	Services Rendered		2,500.00
			<b>Total Fees</b>	2,500.00

### Time Summary

Professional	Hours	Amount
Scott Baker	23.25	2,500.00
		<b>Total Fees</b>
		2,500.00

**Total for this Invoice** 2,500.00



**IBE**  
LAW OFFICE  
**BAKER & ELOWSKY, PLLC**

41850 WEST ELEVEN MILE ROAD, SUITE 207  
NOVI, MICHIGAN 48375  
Phone: (248) 230-4103 Fax: (248) 929-0835  
[www.bakerelowsky.com](http://www.bakerelowsky.com)

09-12-2019

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 878**  
Invoice Period: 08-01-2019 - 08-31-2019

**RE: Prosecution/Code Enforcement**

**Time Details**

Date	Professional	Description	Hours	Amount
08-01-2019	SRB	review correspondence from 46th District Court re Jason Mitchell	0.25	32.50
08-05-2019	SRB	Review and respond to correspondence from Defense attorney re Rita Abouna	0.25	32.50
08-06-2019	SRB	Review correspondence from 46th District re 8/7/19 docket	0.25	32.50
08-07-2019	SRB	Appear in 46th District Court for Prosecution Docket	2.00	260.00
08-16-2019	SRB	Review correspondence from 46th District Court re Williamson.	0.25	32.50
08-26-2019	SRB	Phone call with defense counsel concerning court date for formal hearing re: 19LV0161.	0.25	32.50
08-26-2019	SRB	Phone call with defense counsel concerning court date for formal hearing re: 19LV01650A.	0.25	32.50
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01617A; copy to Police Clerk.	0.25	32.50
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01618A; copy to Police Clerk.	0.25	32.50
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01650A; copy to Police Clerk.	0.25	32.50
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01054A; copy to Police Clerk.	0.25	32.50
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01544A; copy to Police Clerk.	0.25	32.50
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re:	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		19LV01387A; copy to Police Clerk.		
08-27-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01624A; copy to Police Clerk.	0.25	32.50
08-28-2019	SRB	Phone call with 46th District Court Administrative Assistant concerning additional monthly date for formal hearings.	0.25	32.50
08-28-2019	SRB	Receipt and review of prosecution calendar for November and December.	0.25	32.50
08-30-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Officer to appear for formal hearing re: 19LV01718A; copy to Police Clerk.	0.25	32.50
08-30-2019	SRB	Receipt and review notice from 46th District Court. Draft correspondence to Jim Wright to appear for formal hearing re: 19L0001563.	0.25	32.50
			<b>Total Fees</b>	812.50

### **Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	6.25	812.50
		<b>Total Fees</b>
		812.50

**Total for this Invoice** 812.50





LAW OFFICE

## BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207  
NOVI, MICHIGAN 48375  
Phone: (248) 230-4103 Fax: (248) 929-0835  
[www.bakerelowsky.com](http://www.bakerelowsky.com)

09-12-2019

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 879**

Invoice Period: 08-01-2019 - 08-31-2019

### RE: Special Legal Services

#### Time Details

Date	Professional	Description	Hours	Amount
08-02-2019	SRB	Review correspondence from code officer	0.25	32.50
08-02-2019	SRB	Review correspondence from building official re MFCU	0.25	32.50
08-02-2019	SRB	Review correspondence from applicant re 27051 Southfield Road.	0.25	32.50
08-02-2019	SRB	Review correspondence from planner re MFCU	0.25	32.50
08-05-2019	SRB	Review correspondences from Lathrup Townhomes Developer, Assessor and Supervisor of Tax Mapping re unit addresses	0.50	65.00
08-05-2019	SRB	Review and respond to correspondence from attorney for PAP Investments	0.25	32.50
08-06-2019	SRB	Review and respond to correspondence from Resident re FOIA request	0.25	32.50
08-07-2019	SRB	Review and respond to correspondence from attorney from Lathrup Townhomes and PAP Investments.	0.50	65.00
08-07-2019	SRB	Review correspondence from building official re 28505 Southfield Road	0.25	32.50
08-07-2019	SRB	Draft Notice of Adoption for Parks and Recreation Ordinance amendments	0.25	32.50
08-08-2019	SRB	Review correspondence from Lathrup Townhomes attorney	0.25	32.50
08-12-2019	SRB	Review correspondence from attorney for MFCU	0.25	32.50
08-13-2019	SRB	Prepare audit letter for City Accountants	0.25	32.50
08-14-2019	SRB	Review Giffels contract for master plan services	0.25	32.50
08-14-2019	SRB	Draft resolution for MLCC special license application	0.50	65.00
08-14-2019	SRB	Draft correspondence to attorney for PAP Investments	0.25	32.50
08-14-2019	SRB	Draft IDEP ordinance and prepare for 1st reading	1.00	130.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

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<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
08-16-2019	SRB	Review and respond to correspondence from resident re FOIA	0.25	32.50
08-21-2019	SRB	Review ballot initiative website for neutrality	0.50	65.00
08-23-2019	SRB	Review correspondence from code enforcement officer	0.25	32.50
08-23-2019	SRB	Review correspondence from code enforcement officer/ Building official re 28505 Southfield Road	0.25	32.50
			<b>Total Fees</b>	910.00

### **Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	7.00	910.00
		<b>Total Fees</b>
		910.00

**Total for this Invoice** 910.00



User: PAM

DB: Lathrup

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,693,123.00	2,693,123.00	2,497,877.43	95,023.85	195,245.57	92.75
101-000.000-402.000	REFUSE COLLECTION TAXES	403,957.00	403,957.00	375,768.43	14,255.10	28,188.57	93.02
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	7,000.00	696.06	0.00	6,303.94	9.94
101-000.000-414.000	TAX PENALTIES	38,500.00	38,500.00	2,542.96	2,542.96	35,957.04	6.61
101-000.000-415.000	MISCELLANEOUS REVENUE	12,000.00	12,000.00	1,097.71	110.00	10,902.29	9.15
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	55,000.00	55,000.00	15,222.33	5,074.11	39,777.67	27.68
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	10,342.14	3,447.38	34,657.86	22.98
101-000.000-446.000	INVESTMENT INTEREST	20,000.00	20,000.00	7,332.60	3,033.21	12,667.40	36.66
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	75,000.00	75,000.00	62,484.83	2,376.35	12,515.17	83.31
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	21,566.00	6,669.00	73,434.00	22.70
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,000.00	1,379.00	1,158.00	1,621.00	45.97
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	4,020.00	680.00	20,480.00	16.41
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	16,000.00	2,892.00	615.00	13,108.00	18.08
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	9,000.00	405.00	55.00	8,595.00	4.50
101-000.000-461.000	DOG & CAT LICENSES	1,000.00	1,000.00	447.00	238.00	553.00	44.70
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	20,000.00	20,000.00	15,783.90	3,489.00	4,216.10	78.92
101-000.000-471.000	DONATIONS-OTHER	8,000.00	8,000.00	200.00	0.00	7,800.00	2.50
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	60,000.00	60,000.00	16,985.00	6,308.00	43,015.00	28.31
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	800.00	800.00	0.00	0.00	800.00	0.00
101-000.000-542.000	SMART CREDITS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-545.000	POLICE ACTIVITY REIMBURSEMENT	0.00	0.00	1,317.25	0.00	(1,317.25)	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	2,381.93	490.00	12,618.07	15.88
101-000.000-574.000	STATE SHARED REVENUES	416,425.00	416,425.00	69,271.00	0.00	347,154.00	16.63
101-000.000-612.000	DISTRICT COURT FINES	125,000.00	125,000.00	30,544.87	10,085.68	94,455.13	24.44
101-000.000-626.000	COMMUNITY DEVELOPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-667.000	MUNICIPAL BUILDING RENT	0.00	0.00	100.00	0.00	(100.00)	100.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	0.00	0.00	1,639.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 000.000		4,373,361.00	4,373,361.00	3,140,657.44	155,650.64	1,232,703.56	71.81
TOTAL REVENUES		4,373,361.00	4,373,361.00	3,140,657.44	155,650.64	1,232,703.56	71.81
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	27,000.00	27,000.00	29,880.00	29,880.00	(2,880.00)	110.67
101-100.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	2,092.23	358.85	3,907.77	34.87
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	60.00	0.00	1,940.00	3.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	2,087.12	2,087.12	(87.12)	104.36
101-100.000-803.000	MEMBERSHIPS & MEETINGS	7,000.00	7,000.00	1,665.80	410.00	5,334.20	23.80
101-100.000-804.000	BUILDING TRADE INSPECTION	97,100.00	97,100.00	1,821.30	1,821.30	95,278.70	1.88
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	7,650.50	0.00	27,349.50	21.86
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	28,000.00	28,000.00	9,959.19	3,164.76	18,040.81	35.57
101-100.000-810.000	AUDITING & ACCOUNTING	27,540.00	27,540.00	19,621.25	8,301.25	7,918.75	71.25
101-100.000-818.000	APPRECIATION DINNER	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-100.000-822.000	TRAINING	7,000.00	7,000.00	370.47	0.00	6,629.53	5.29



User: PAM

DB: Lathrup

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	6,203.42	5,289.00	3,796.58	62.03
101-100.000-840.000	LIBRARY PAYMENT	145,439.00	145,439.00	0.00	0.00	145,439.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	35,000.00	35,000.00	6,080.61	923.52	28,919.39	17.37
101-100.000-848.001	TECHNOLOGY	30,000.00	30,000.00	11,223.00	0.00	18,777.00	37.41
101-100.000-850.000	TELEPHONE EXPENDITURES	16,000.00	16,000.00	3,292.77	1,482.46	12,707.23	20.58
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	7,500.00	1,006.13	0.00	6,493.87	13.42
101-100.000-880.000	CDBG EXPENDITURES	4,000.00	4,000.00	540.00	0.00	3,460.00	13.50
101-100.000-882.000	PLANNING/CONSULTING FEES	6,000.00	6,000.00	125.00	125.00	5,875.00	2.08
101-100.000-883.000	CITY BEAUTIFICATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	15,000.00	15,000.00	2,765.20	572.40	12,234.80	18.43
101-100.000-901.000	POSTAGE FEES	4,000.00	4,000.00	556.64	356.64	3,443.36	13.92
Total Dept 100.000 - GOVERNMENT SERVICES		523,179.00	523,179.00	107,000.63	54,772.30	416,178.37	20.45
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	369,486.00	369,486.00	86,186.31	28,090.02	283,299.69	23.33
101-101.000-702.000	SALARIES PART-TIME	31,664.00	31,664.00	0.00	0.00	31,664.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	114,947.00	114,947.00	47,661.62	15,702.21	67,285.38	41.46
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	1,625.00	812.50	18,375.00	8.13
101-101.000-718.000	ELECTIONS	12,000.00	12,000.00	750.42	665.62	11,249.58	6.25
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	568.94	0.00	34,781.06	1.61
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	7,838.75	3,410.00	52,161.25	13.06
101-101.000-723.000	BOARD OF REVIEW	560.00	560.00	0.00	0.00	560.00	0.00
Total Dept 101.000 - ADMINISTRATION		644,007.00	644,007.00	144,631.04	48,680.35	499,375.96	22.46
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,000.00	31,000.00	7,343.96	2,448.00	23,656.04	23.69
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	9,973.83	3,690.30	35,026.17	22.16
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	28,000.00	4,985.41	353.96	23,014.59	17.81
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	2,569.00	0.00	5,359.00	32.40
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	5,500.00	4,338.19	652.50	1,161.81	78.88
Total Dept 201.000 - BUILDING & GROUNDS		119,928.00	119,928.00	29,210.39	7,144.76	90,717.61	24.36
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	750,641.00	750,641.00	173,363.71	58,064.44	577,277.29	23.10
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	18,383.26	7,856.50	31,616.74	36.77
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	435,101.00	435,101.00	85,276.25	26,626.44	349,824.75	19.60
101-301.000-704.000	SALARIES-OVERTIME	60,000.00	60,000.00	11,341.68	4,720.93	48,658.32	18.90
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	24,480.00	24,480.00	24,480.00	24,480.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	700.00	700.00	0.00	0.00	700.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	15,500.00	15,500.00	0.00	0.00	15,500.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	787.39	506.78	4,212.61	15.75
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	6.00	0.00	1,494.00	0.40
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	935.13	861.35	2,064.87	31.17
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	825.00	150.00	2,675.00	23.57
101-301.000-821.000	POLICE RESERVES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-822.000	TRAINING	14,000.00	14,000.00	2,259.15	1,026.15	11,740.85	16.14
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	2,623.28	625.20	1,876.72	58.30



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PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	350.22	350.22	2,649.78	11.67
101-301.000-825.000	ANIMAL CONTROL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-826.000	YOUTH & DRUG PROGRAMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	800.00	800.00	0.00	0.00	800.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	689,623.00	689,623.00	150,591.25	0.00	539,031.75	21.84
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	1,609.32	1,172.46	13,390.68	10.73
101-301.000-836.000	PRISONER LOCKUP	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-301.000-850.000	TELEPHONE EXPENDITURES	10,000.00	10,000.00	1,544.11	761.30	8,455.89	15.44
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	0.00	0.00	16,200.00	0.00
101-301.000-860.000	VEHICLE EXPENSE	40,000.00	40,000.00	3,723.31	988.62	36,276.69	9.31
Total Dept 301.000 - PUBLIC SAFETY		2,157,045.00	2,157,045.00	478,099.06	128,190.39	1,678,945.94	22.16
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	4,250.00	4,250.00	1,619.60	572.20	2,630.40	38.11
101-401.000-890.000	PARK MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	1,786.25	336.23	19,213.75	8.51
101-401.000-921.000	CONTRACTUAL SERVICES	123,999.00	123,999.00	30,999.90	10,333.30	92,999.10	25.00
101-401.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		159,249.00	159,249.00	34,405.75	11,241.73	124,843.25	21.61
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	6,000.00	6,000.00	2,421.56	1,689.14	3,578.44	40.36
Total Dept 501.000 - LEAF COLLECTION		6,000.00	6,000.00	2,421.56	1,689.14	3,578.44	40.36
Dept 502.000							
101-502.000-801.001	SOCRRA	360,500.00	360,500.00	69,071.00	27,958.00	291,429.00	19.16
Total Dept 502.000		360,500.00	360,500.00	69,071.00	27,958.00	291,429.00	19.16
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	32,250.00	32,250.00	7,500.00	2,500.00	24,750.00	23.26
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	8,213.00	8,213.00	1,971.78	698.93	6,241.22	24.01
101-601.000-712.000	WORKER'S COMP INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-726.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-806.000	OTHER RECREATION PROGRAMS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	3,000.00	850.00	850.00	2,150.00	28.33
101-601.000-811.000	SENIOR ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	20,000.00	17,568.49	10,204.49	2,431.51	87.84
101-601.000-817.000	FITNESS CENTER EXP	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	10,000.00	10,000.00	4,500.00	0.00	5,500.00	45.00
Total Dept 601.000 - RECREATION		96,463.00	96,463.00	32,390.27	14,253.42	64,072.73	33.58
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	112,950.00	112,950.00	3,316.00	0.00	109,634.00	2.94
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	193,812.00	193,812.00	0.00	0.00	193,812.00	0.00



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PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 811.000		306,762.00	306,762.00	3,316.00	0.00	303,446.00	1.08
TOTAL EXPENDITURES		4,373,133.00	4,373,133.00	900,545.70	293,930.09	3,472,587.30	20.59
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,373,361.00	4,373,361.00	3,140,657.44	155,650.64	1,232,703.56	71.81
TOTAL EXPENDITURES		4,373,133.00	4,373,133.00	900,545.70	293,930.09	3,472,587.30	20.59
NET OF REVENUES & EXPENDITURES		228.00	228.00	2,240,111.74	(138,279.45)	(2,239,883.74)	12,505.15



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PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	385,986.00	385,986.00	28,153.30	0.00	357,832.70	7.29
202-702.000-665.000	INVESTMENT INTEREST	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 702.000		386,386.00	386,386.00	28,153.30	0.00	358,232.70	7.29
TOTAL REVENUES		386,386.00	386,386.00	28,153.30	0.00	358,232.70	7.29
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	6,540.00	6,540.00	262.19	94.98	6,277.81	4.01
202-702.000-705.000	SALARIES-ADMIN	5,460.00	5,460.00	1,365.00	455.00	4,095.00	25.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,360.00	5,360.00	5,360.00	0.00	0.00	100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	408.84	0.00	4,591.16	8.18
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,000.00	1,912.00	1,056.00	3,088.00	38.24
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	5,132.11	2,686.18	19,867.89	20.53
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	30,000.00	30,000.00	8,328.87	4,232.90	21,671.13	27.76
202-702.000-921.000	CONTRACTUAL SERVICES	64,019.00	64,019.00	16,004.70	5,334.90	48,014.30	25.00
202-702.000-970.000	CAPITAL EXPENDITURE	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	173,694.00	173,694.00	0.00	0.00	173,694.00	0.00
Total Dept 702.000		375,573.00	375,573.00	38,773.71	13,859.96	336,799.29	10.32
TOTAL EXPENDITURES		375,573.00	375,573.00	38,773.71	13,859.96	336,799.29	10.32
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		386,386.00	386,386.00	28,153.30	0.00	358,232.70	7.29
TOTAL EXPENDITURES		375,573.00	375,573.00	38,773.71	13,859.96	336,799.29	10.32
NET OF REVENUES & EXPENDITURES		10,813.00	10,813.00	(10,620.41)	(13,859.96)	21,433.41	98.22



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PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	128,662.00	128,662.00	25,662.26	0.00	102,999.74	19.95
203-703.000-665.000	INVESTMENT INTEREST	300.00	300.00	0.00	0.00	300.00	0.00
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	193,812.00	193,812.00	0.00	0.00	193,812.00	0.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	173,694.00	173,694.00	0.00	0.00	173,694.00	0.00
Total Dept 703.000		510,071.00	510,071.00	25,662.26	0.00	484,408.74	5.03
TOTAL REVENUES		510,071.00	510,071.00	25,662.26	0.00	484,408.74	5.03
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	6,540.00	6,540.00	262.19	94.98	6,277.81	4.01
203-703.000-705.000	SALARIES-ADMIN	5,460.00	5,460.00	1,365.00	455.00	4,095.00	25.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,185.00	3,185.00	3,185.00	0.00	0.00	100.00
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	318,737.00	318,737.00	46,424.73	41,498.01	272,312.27	14.57
203-703.000-862.000	ROADSIDE MAINTENANCE	0.00	0.00	2,094.12	0.00	(2,094.12)	100.00
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00	30,000.00	8,328.89	4,232.92	21,671.11	27.76
203-703.000-921.000	CONTRACTUAL SERVICES	64,019.00	64,019.00	16,004.70	5,334.90	48,014.30	25.00
203-703.000-970.000	CAPITAL EXPENDITURE	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 703.000		481,941.00	481,941.00	77,664.63	51,615.81	404,276.37	16.11
TOTAL EXPENDITURES		481,941.00	481,941.00	77,664.63	51,615.81	404,276.37	16.11
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		510,071.00	510,071.00	25,662.26	0.00	484,408.74	5.03
TOTAL EXPENDITURES		481,941.00	481,941.00	77,664.63	51,615.81	404,276.37	16.11
NET OF REVENUES & EXPENDITURES		28,130.00	28,130.00	(52,002.37)	(51,615.81)	80,132.37	184.86



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PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	441.41	144.11	(41.41)	110.35
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	112,950.00	112,950.00	0.00	0.00	112,950.00	0.00
Total Dept 000.000		113,350.00	113,350.00	441.41	144.11	112,908.59	0.39
TOTAL REVENUES		113,350.00	113,350.00	441.41	144.11	112,908.59	0.39
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	112,950.00	112,950.00	47,464.30	6,498.34	65,485.70	42.02
Total Dept 000.000		112,950.00	112,950.00	47,464.30	6,498.34	65,485.70	42.02
TOTAL EXPENDITURES		112,950.00	112,950.00	47,464.30	6,498.34	65,485.70	42.02
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		113,350.00	113,350.00	441.41	144.11	112,908.59	0.39
TOTAL EXPENDITURES		112,950.00	112,950.00	47,464.30	6,498.34	65,485.70	42.02
NET OF REVENUES & EXPENDITURES		400.00	400.00	(47,022.89)	(6,354.23)	47,422.89	.1,755.72



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PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	92,837.00	92,837.00	0.00	0.00	92,837.00	0.00
494-000.000-410.000	TAX COLLECTED OTHER	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	3,786.62	1,236.24	6,213.38	37.87
494-000.000-614.000	FARMERS MARKET	1,500.00	1,500.00	(100.00)	0.00	1,600.00	(6.67)
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 000.000		158,237.00	158,237.00	3,686.62	1,236.24	154,550.38	2.33
TOTAL REVENUES		158,237.00	158,237.00	3,686.62	1,236.24	154,550.38	2.33
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	56,136.00	56,136.00	14,051.21	4,685.82	42,084.79	25.03
494-000.000-702.000	SALARIES PART-TIME	9,250.00	9,250.00	10.00	0.00	9,240.00	0.11
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	6,568.89	2,315.65	15,431.11	29.86
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	31.78	31.78	168.22	15.89
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	800.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	2,000.00	2,000.00	510.23	510.23	1,489.77	25.51
494-000.000-844.000	MAIN STREET PROGRAM	6,300.00	6,300.00	4,048.18	408.18	2,251.82	64.26
494-000.000-845.000	STREETSCAPING	3,000.00	3,000.00	2,910.00	0.00	90.00	97.00
494-000.000-882.000	PLANNING/CONSULTING FEES	35,000.00	35,000.00	3,225.00	1,745.00	31,775.00	9.21
494-000.000-887.000	FARMERS MARKET	19,200.00	19,200.00	9,394.89	913.80	9,805.11	48.93
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	875.00	875.00	1,125.00	43.75
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	8,900.00	8,900.00	4,188.55	2,407.58	4,711.45	47.06
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	415.91	0.00	884.09	31.99
494-000.000-970.000	CAPITAL EXPENDITURE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		200,686.00	200,686.00	47,029.64	14,693.04	153,656.36	23.43
TOTAL EXPENDITURES		200,686.00	200,686.00	47,029.64	14,693.04	153,656.36	23.43
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		158,237.00	158,237.00	3,686.62	1,236.24	154,550.38	2.33
TOTAL EXPENDITURES		200,686.00	200,686.00	47,029.64	14,693.04	153,656.36	23.43
NET OF REVENUES & EXPENDITURES		(42,449.00)	(42,449.00)	(43,343.02)	(13,456.80)	894.02	102.11



User: PAM

DB: Lathrup

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	5,344.00	1,781.00	34,656.00	13.36
592-536.000-640.000	WATER SERVICE	559,065.00	559,065.00	168,992.56	57,207.34	390,072.44	30.23
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	533.94	194.82	24,466.06	2.14
592-536.000-642.000	METER CHARGE REVENUE	77,792.00	77,792.00	17,230.52	5,743.96	60,561.48	22.15
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	151,003.00	151,003.00	0.00	0.00	151,003.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	1,611.41	612.63	2,888.59	35.81
Total Dept 536.000 - WATER DEPARTMENT		857,360.00	857,360.00	193,712.43	65,539.75	663,647.57	22.59
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	19,332.55	6,427.30	23,667.45	44.96
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,462,770.00	1,462,770.00	348,496.25	116,256.47	1,114,273.75	23.82
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	7,610.53	2,530.96	35,389.47	17.70
592-537.000-665.000	INVESTMENT INTEREST	1,700.00	1,700.00	1,611.38	612.63	88.62	94.79
Total Dept 537.000 - SEWER DEPARTMENT		1,550,470.00	1,550,470.00	377,050.71	125,827.36	1,173,419.29	24.32
TOTAL REVENUES		2,407,830.00	2,407,830.00	570,763.14	191,367.11	1,837,066.86	23.70
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	19,018.00	19,018.00	4,754.40	1,584.80	14,263.60	25.00
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	65,630.00	65,630.00	23,954.07	8,172.77	41,675.93	36.50
592-536.000-706.000	OPEB EXPENSE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,130.00	7,130.00	7,130.00	7,130.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	4,980.00	4,980.00	4,980.00	0.00	0.00	100.00
592-536.000-875.000	PENSION EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	5,630.39	3,405.60	4,369.61	56.30
592-536.000-921.000	CONTRACTUAL SERVICES	71,937.00	71,937.00	17,984.25	5,994.75	53,952.75	25.00
592-536.000-935.000	EQUIPMENT REPLACEMENT	10,000.00	10,000.00	257.89	257.89	9,742.11	2.58
592-536.000-937.000	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	8,948.33	8,239.05	71,051.67	11.19
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	397,900.00	397,900.00	73,682.72	37,978.49	324,217.28	18.52
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	3,100.00	0.00	0.00	3,100.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	500,000.00	500,000.00	259,347.02	147,256.39	240,652.98	51.87
Total Dept 536.000 - WATER DEPARTMENT		1,189,612.00	1,189,612.00	406,669.07	220,019.74	782,942.93	34.19
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	19,018.00	19,018.00	4,754.40	1,584.80	14,263.60	25.00
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	24,635.00	24,635.00	7,524.13	2,663.79	17,110.87	30.54
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,650.00	7,650.00	7,650.00	7,650.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	40,179.00	40,179.00	17,668.03	0.00	22,510.97	43.97
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00	100.00
592-537.000-810.000	AUDITING & ACCOUNTING	4,980.00	4,980.00	4,980.00	0.00	0.00	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	71,937.00	71,937.00	17,984.25	5,994.75	53,952.75	25.00
592-537.000-939.000	SEWER SYTEM MAINTENANCE	150,000.00	150,000.00	27,497.23	13.72	122,502.77	18.33
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	981,442.00	981,442.00	81,786.82	0.00	899,655.18	8.33
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	0.00	0.00	18,707.00	0.00
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	207.52	69.34	4,792.48	4.15



User: PAM

DB: Lathrup

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2019 NORM (ABNORM)	MONTH 09/30/19 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	47.64	14.55	252.36	15.88
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,000.00	2,000.00	500.31	311.08	1,499.69	25.02
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	1,709.80	1,709.80	13,290.20	11.40
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,800.00	8,800.00	8,800.00	8,800.00	0.00	100.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	34,600.00	34,600.00	1,336.79	1,336.79	33,263.21	3.86
592-537.000-970.000	CAPITAL EXPENDITURE	142,000.00	142,000.00	0.00	0.00	142,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	525.00	525.00	19,475.00	2.63
Total Dept 537.000 - SEWER DEPARTMENT		1,550,598.00	1,550,598.00	183,721.92	30,673.62	1,366,876.08	11.85
TOTAL EXPENDITURES		2,740,210.00	2,740,210.00	590,390.99	250,693.36	2,149,819.01	21.55
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		2,407,830.00	2,407,830.00	570,763.14	191,367.11	1,837,066.86	23.70
TOTAL EXPENDITURES		2,740,210.00	2,740,210.00	590,390.99	250,693.36	2,149,819.01	21.55
NET OF REVENUES & EXPENDITURES		(332,380.00)	(332,380.00)	(19,627.85)	(59,326.25)	(312,752.15)	5.91
TOTAL REVENUES - ALL FUNDS		7,949,235.00	7,949,235.00	3,769,364.17	348,398.10	4,179,870.83	47.42
TOTAL EXPENDITURES - ALL FUNDS		8,284,493.00	8,284,493.00	1,701,868.97	631,290.60	6,582,624.03	20.54
NET OF REVENUES & EXPENDITURES		(335,258.00)	(335,258.00)	2,067,495.20	(282,892.50)	(2,402,753.20)	616.69



**BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED SEPTEMBER 30, 2019**

	<u>Revenues Through 9/30/2019</u>	<u>Expenses Through 9/30/2019</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	3,140,657	900,546	2,240,112
202-MAJOR STREET FUND	28,153	38,774	(10,620)
203-LOCAL STREET FUND	25,662	77,665	(52,002)
258-CAPITAL ACQUISITION FUND	441	47,464	(47,023)
494-DOWNTOWN DEVELOPMENT AUTHORITY	3,687	47,030	(43,343)
592-WATER & SEWER FUND	570,763	590,391	(19,628)
GRAND TOTAL ALL FUNDS	<u>3,769,364</u>	<u>1,701,869</u>	<u>2,067,495</u>



## **Memorandum**

**To:** Mayor and City Council

**From:** Pamela Bratschi, Assistant City Administrator/Treasurer

**Date:** October 8, 2019

**Re:** City Investment Report 9/30/2019

Attached is the City Investment Report to comply with Public Act 213 of 2007 which requires the investment officer provide quarterly a written report to the governing body concerning the investment of the funds for the City. This report is for the quarterly report of September 30, 2019



CITY OF LATHRUP V  
Investment Account Balances and  
June 30, 2020

Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market Account Closed
2018-19	258	494	101	101	101	592	
July	125,992.37	1,080,805.69	12,462.89	846,085.95	83,616.88	496,651.88	-
August	126,141.11	1,082,081.63	12,477.60	787,070.49	83,715.59	497,238.20	-
September	126,285.22	1,083,317.80	12,491.87	787,969.69	83,811.23	497,806.28	-
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-
Total	378,418.70	3,246,205.12	37,432.36	2,421,126.13	251,143.70	1,491,696.36	-

Interest

To Date	441.41	3,786.62	43.67	2,866.02	292.95	1,740.03	-
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FLAGSTAR BANK (CD)

Balance as of	Rate	Maturity Date
09/30/19		
376,704.36	2.350%	12/16/19
06/30/19		
207,249.20	0.800%	10/01/19

MICHIGAN FIRST CU (CD)

FLAGSTAR/CHASE (CHECKING ACCOUNTS)

	Balance as of	Interest Earned
	09/30/19	06/30/19
General	606,902.31	976.11
Tax	1,946,651.71	3,153.85
Water/Sewer	1,056,956.81	1,127.37
	<u>3,610,510.83</u>	<u>5,257.33</u>

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## ILLAGE

## d Interest Earnings

MBIA Class	Ambassador	Michigan First					
Pool	Funds	Credit Union					
Account Closed	Account Closed	592					Total
-	-	100.18	-	-	-	-	2,645,715.84
-	-	100.18	-	-	-	-	2,588,824.80
-	-	100.18	-	-	-	-	2,591,782.27
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	300.54	-	-	-	-	7,826,322.91
Average Monthly Balance							652,193.58
Total							
-	-	-	-	Interest	14,428.03		
Fund	9/30/2019	Percent	Interest		Percent		
Capital Acquisition	126,285.22	1.86%	441.41		3.06%		
General, Major Rd &							
Local Rd Funds	3,814,531.17	56.11%	7,288.93		50.52%		
DDA	1,083,317.80	15.93%	3,786.62		26.24%		
Forfeiture	12,491.87	0.18%	43.67		0.30%		
Water	1,762,112.47	25.92%	2,867.40		19.87%		
Total	6,798,738.52	100.00%	14,428.03		100%		

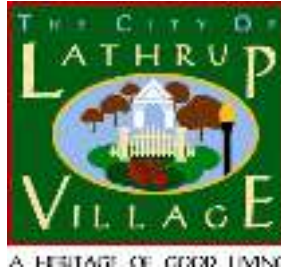












## PUBLIC NOTICE

### CITY OF LATHRUP VILLAGE

There will be Town Hall Meetings regarding the Street Improvements Bond Proposal on the following dates: Held in the Community Room- 27400 Southfield Rd., Lathrup Village:

August 24, 2019 at 9:00 a.m.-11 a.m.

September 24, 2019 at 7:00 p.m.- 9:00 p.m.

October 27, 2019 at 3:00 p.m.-5:00 p.m. **(CANCELLED)**

October 30, 2019 at 7:00 p.m.-9:00 p.m.

November 3, 2019 at 1:00p.m.-3:00 p.m.



## September 2019 Police Summaries

### 9/1/2019 - 19-8160: Suspicious Circumstances

An individual came to the LVPD to report suspicious circumstances that have been happening around their residence. No crimes have been committed. A report was taken.

### 9/2/2019 - 19-8180: Suspicious Circumstances

Officers responded to a residence for a harassment report. The reporting party stated they were receiving text messages that they viewed as possibly threatening/harassing. The reporting party filled out a written statement and a report was taken.

### 9/3/2019 - 19-8206: Suspicious Circumstances

An individual came to the LVPD to report that an unknown female drove up to their driveway and was asking for someone that does not reside at their residence. The lady was carrying something that appeared similar to be a knife like object. The reporting party filled out a written statement and a report was taken.

### 9/4/2019 - 19-8234: Lost Property

An individual came to the LVPD to make a lost property report. The reporting party lost their wallet and the contents. The reporting party filled out a written statement and a report was taken.

### 9/4/2019 - 19-8239: Suspicious Circumstances

An individual came to the LVPD to report unauthorized charges that were made from their debit card. The reporting party filled out a written statement and a report was taken.

### 9/6/2019 – 19-8344: Misdemeanor Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.



9/9/2019 – 19-8454: Civil Dispute

An individual came to the LVPD to report a problem they were having with their landlord. Officers advised the reporting party that the situation was a civil matter. The reporting party was also advised on actions to take.

9/9/2019 – 19-8457: Abandoned Vehicle

Officers located an abandoned vehicle at a local business and placed a 48 hour tag on the vehicle. After the 48 hours expired, the vehicle was impounded.

9/9/2019 – 19-8458: Prescription Drugs

Officers made a traffic stop, and during the course of the investigation, Officers located unknown pills within the vehicle that were not in proper containers. The driver could not provide a prescription for the found pills. The driver was arrested and taken to Berkley PD for processing.

9/10/2019 – 19-8481: Family Trouble

Officers were dispatched to a local residence for a dispute between a mother and son. Officers spoke with both parties and found that the dispute was verbal only. The situation was mediated.

9/13/2019 – 19-8585: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and found the driver to have a valid warrant from another law enforcement agency. The driver was taken into custody and then transported to Berkley PD to be held until the other agency arrived.

9/13/2019 – 19-8593: DWLS

Officers conducted a traffic stop and discovered the driver to have a suspended driver's license. The driver was issued a citation for DWLS and then taken to Berkley PD for processing. The vehicle was impounded. The individual was released after posting bond.

9/13/2019 – 19-8595: Harassment/Threats

Officers were dispatched to a local residence for a harassment report. The reporting party stated that her ex-boyfriend has been harassing her via cell phone. The reporting party filled out a written statement. The incident is being investigated.



9/14/2019 – 19-8636: Misdemeanor Arrest Warrant

Officers were dispatched to meet another Law Enforcement Agency that had an individual in custody with a LVPD warrant. The individual was taken into custody and then transported to Berkley PD for processing.

9/14/2019 – 19-8657: Neighbor Trouble

Individuals came to the LVPD to report that neighbors were yelling profanities at them. The reporting parties stated that the neighbors were accusing them of throwing dog poop in their yard. The reporting parties also stated that the neighbors were making racial comments to them. Written statements were filled out and a report was taken.

9/15/2019 – 19-8696: Domestic

Officers were dispatched to a local residence for a domestic assault in progress between husband and wife. Officers spoke with both parties, investigated the situation and arrested the wife. The wife was taken to Berkley PD to be processed and lodged.

9/16/2019 – 19-8733: Civil Matter

An individual came to the LVPD to report divorce issues they were having with their spouse. Officers advised the reporting party that the issues were a civil matter. The reporting party filled out a written statement and a report was taken.

9/17/2019 – 19-8771: Larceny

An individual came to the LVPD to report that their bike had been stolen. The reporting party filled out a written statement and a report was taken.

9/17/2019 – 19-8775: Neighborhood Trouble

Officers responded to a local residence for a dispute between neighbors. Officers spoke with both parties and mediated the situation.

9/18/2019 – 19-8812: Larceny

Officers responded to a local business for a larceny report. The reporting party stated that they left an item in the restroom, and when they returned the item was missing. The reporting party filled out a written statement and a report was taken.



9/20/2019 – 19-8850: Operating While Intoxicated

Officers responded to a call for a slumped subject. Officers arrived, and through an investigation determined the driver was operating under the influence of alcohol. The driver was arrested and taken to Berkley PD for processing. The vehicle was impounded.

9/20/2019 – 19-8876: Operating While Intoxicated

Officers responded to a traffic crash report. Officers arrived, and through an investigation determined that one of the drivers was operating under the influence of alcohol. The driver was arrested and taken to Berkley PD for processing. The vehicle was impounded.

9/22/2019 – 19-8957: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and found the driver to have a valid warrant from another law enforcement agency. The driver was taken into custody and then transported to Berkley PD to be held until the other agency arrived.

9/23/2019 – 19-9010: Larceny from Automobile

Officers were dispatched to a local residence for a larceny report. The reporting party stated that they left their vehicle unlocked overnight, and when they went to their vehicle the next day they noticed that items were missing. There are no suspects at this time. A report was taken.

9/24/2019 – 19-9035: MDOP

A local business owner came to the LVPD to report that a window at his business had been broken. There are no suspects at this time. A report was taken.

9/25/2019 – 19-9062: Larceny

An individual came to the LVPD to report that a package was stolen from their residence. There are no suspects at this time. A report was taken.

9/25/2019 – 19-9077: Larceny

An individual came to the LVPD to report that a package was stolen from their residence. There are no suspects at this time. A report was taken.



9/27/2019 – 19-9130: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and found the driver to have a valid warrant out of the LVPD. The driver was taken into custody and then transported to Berkley PD for processing.

9/27/2019 – 19-9138: Suspicious Circumstances

An individual came to the LVPD to report that they were missing a check book. The reporting party filled out a written statement. A report was taken.

9/27/2019 – 19-9140: Larceny

A business owner came to the LVPD to make a larceny report. The reporting party filled out a written statement and a report was taken. The incident was turned over to the Detective bureau.

9/28/2019 – 19-9186: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and found the driver to have a valid warrant out of the LVPD. The driver was taken into custody and then transported to Berkley PD for processing.

9/28/2019 – 19-9205: Obstruct Police

Officers conducted a traffic stop and found that the driver was providing wrong/ false information regarding their identity. After several attempts to obtain the correct information, the driver was arrested and taken to Berkley PD for processing.

9/29/2019 – 19-9213: Operating While Intoxicated

Officers conducted a traffic stop, and through an investigation determined the driver was operating while under the influence of alcohol. The driver was arrested and taken to Berkley PD for processing. The vehicle was impounded.

9/30/2019- 19-9261: Sudden Death

Officers were dispatched to a sudden death. The scene and body were investigated and no foul play was suspected. The body was released to the family.



## Property Maintenance Enforcement | E19-0175

### Property Information

40-24-14-452-001      18911 BUNGALOW DR      Subdivision:  
LATHRUP VILLAGE MI, 48076-3385      Lot:      Block:

### Name Information

Owner:      SOMMERVILLE, BARRY C      Phone:  
Occupant:      Phone:  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/04/2019      Date Closed:      09/20/2019      Status:      No Cause for Action

Complaint:  
Inoperable chevy in drive License # CBQ2029 plate to expire in October  
Tall weeds in drive and garden beds  
Trash cans left in public view

Last Action Date:      Last Inspection:      09/20/2019

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Violation  
Scheduled:      09/20/2019      Completed:      09/20/2019

Uncorrected

#### Comments:

Vehicle licensed

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Change  
Scheduled:      09/11/2019      Completed:

Uncorrected

#### Comments:

left tag on vehicle

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/04/2019      Completed:

Uncorrected



## Vehicle Storage Enforcement | E19-0176

### Property Information

40-24-14-478-005      27035 MEADOWBROOK WAY      Subdivision:  
LATHRUP VILLAGE MI, 48076-3430      Lot:      Block:

### Name Information

Owner:      ROBERTS, DERINDA R      Phone:  
Occupant:      Phone:  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/04/2019      Date Closed:      Status:      Discovered

Complaint:  
Chrysler in drive expired plates  
Saturn in drive inoperable flat tire

Last Action Date:      Last Inspection:

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      10/02/2019      Completed:  
  
Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Change  
Scheduled:      09/20/2019      Completed:  
  
Uncorrected

#### Comments:

Write ticket      Homeowner called and is waiting for titles  
Has contacted SoS and applied for updated  
ones to scrap the cars

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Change  
Scheduled:      09/13/2019      Completed:  
  
Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Change  
Scheduled:      09/11/2019      Completed:  
  
Uncorrected

#### Comments:

left tag on vehicle

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/04/2019      Completed:  
  
Uncorrected



Work w/o a permitEnforcement | E19-0177

Property Information

40-24-14-227-042      28911 SOUTHFIELD RD      Subdivision:  
LATHRUP VILLAGE MI, 48076-2720      Lot:      Block:

Name Information

Owner:      NAJOR & DABISH LLC      Phone:      (586) 997 0454  
Occupant:      A&E MM Design      Phone:      (313) 459 8522  
Filer:      Phone:

Enforcement Information

Date Filed:      09/06/2019      Date Closed:      Status:      Discovered  
Complaint:  
    See CBUS 19-141  
Last Action Date:      Last Inspection:  
Last Action:

Ordinance Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      09/14/2019      Completed:  
  
Uncorrected

Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Not Complied  
Scheduled:      09/13/2019      Completed:  
  
Uncorrected

Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/06/2019      Completed:  
  
Uncorrected

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## Property Maintenance Enforcement | E19-0178

### Property Information

40-24-14-301-046      27850 SAN JOSE CT      Subdivision:  
LATHRUP VILLAGE MI, 48076-3221      Lot:      Block:

### Name Information

Owner:      DAVID LOCKLEAR      Phone:      (734) 578 5616  
Occupant:      DAVID LOCKLEAR      Phone:      (734) 578 5616  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/06/2019      Date Closed:      Status:      Discovered

#### Complaint:

Project stopped tall grass and weeds, garbage at end of drive.

Last Action Date:      Last Inspection:

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      10/25/2019      Completed:  
  
Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/13/2019      Completed:  
  
Uncorrected

#### Comments:

See note      Owner distraught regarding this project he stated he is involved with a corected partner who has taken out severl mortgages against this home and others they own trying to get project back on track. Contractor walked off job

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/06/2019      Completed:  
  
Uncorrected

#### Comments:

Called and left message      with Mr. Lockear



## Property Maintenance Enforcement | E19-0179

### Property Information

40-24-13-102-001      28950 LATHRUP BLVD      Subdivision:  
LATHRUP VILLAGE MI, 48076-2844      Lot:      Block:

### Name Information

Owner:      ROBERTS, JOHN      Phone:  
Occupant:      Phone:  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/06/2019      Date Closed:      09/20/2019      Status:      Resolved

#### Complaint:

Trash and construction materials left in drive. Plywood, old fencing ect

Last Action Date:      Last Inspection:      09/20/2019

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Complied  
Scheduled:      09/20/2019      Completed:      09/20/2019

Uncorrected

#### Comments:

Write ticket

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Change  
Scheduled:      09/13/2019      Completed:

Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/06/2019      Completed:

Uncorrected



**Firewood StorageEnforcement | E19-0180**

**Property Information**

40-24-14-452-004	18851 BUNGALOW DR	Subdivision:	
	LATHRUP VILLAGE MI, 48076-3384	Lot:	Block:

**Name Information**

Owner:	SHAW, JOHN N	Phone:	
Occupant:		Phone:	
Filer:		Phone:	

**Enforcement Information**

Date Filed:	09/06/2019	Date Closed:	Status:
Complaint:			
Last Action Date:	Last Inspection:		
Last Action:			

**Ordinance Inspection | Kelda London**

Status:	Scheduled	Result:	
Scheduled:	09/06/2019	Completed:	
Uncorrected			



Trash Container in Public ViewEnforcement | E19-0181

Property Information

40-24-24-154-029      17580 LINCOLN DR      Subdivision:  
LATHRUP VILLAGE MI, 48076-4634      Lot:      Block:

Name Information

Owner:      HARRIS, WILLIE P      Phone:  
Occupant:      Phone:  
Filer:      Phone:

Enforcement Information

Date Filed:      09/06/2019      Date Closed:      09/13/2019      Status:      Resolved

Complaint:  
    Couch left in front of garage  
    Trash cans left in front of garage  
    White cadillac with expired plate in drive

Last Action Date:      Last Inspection:      09/13/2019

Last Action:

Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Complied  
Scheduled:      09/13/2019      Completed:      09/13/2019  
  
Uncorrected

Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/06/2019      Completed:  
  
Uncorrected



## Inoperable Vehicle Enforcement | E19-0182

### Property Information

40-24-23-228-003      18475 CORAL GABLES AVE      Subdivision:  
LATHRUP VILLAGE MI, 48076-4503      Lot:      Block:

### Name Information

Owner:      FULLER, WILLIE R      Phone:  
Occupant:      Willie Ford      Phone:  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/06/2019      Date Closed:      Status:      Citation Issued

Complaint:  
2 vehicles vin# LFMEU74E76UA78099  
second vehicle lic # GWENYPU  
Expired plates and inoperable.  
3rd offense ticket to be issued 9/11/19

Last Action Date:      Last Inspection:

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      10/02/2019      Completed:

Uncorrected

#### Comments:

Ck court date

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/11/2019      Completed:

Uncorrected

#### Comments:

wrote ticket # 01565

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/06/2019      Completed:

Uncorrected



**Inoperable VehicleEnforcement | E19-0183**

**Property Information**

40-24-14-483-011	18152 SUNNYBROOK AVE	Subdivision:	
	LATHRUP VILLAGE MI, 48076-3433	Lot:	Block:

**Name Information**

Owner:	NEWBY, TAYLOR	Phone:	
Occupant:		Phone:	
Filer:		Phone:	

**Enforcement Information**

Date Filed:	09/11/2019	Date Closed:		Status:	Discovered
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Complaint:  
White toyota Lic # CCR0679 expired plate flat tires remove vehicle from view

Last Action Date: Last Inspection:

Last Action:

**Ordinance Inspection | Jim Wright**

Status:	Scheduled	Result:	
Scheduled:	10/02/2019	Completed:	

Uncorrected

**Ordinance Inspection | Jim Wright**

Status:	Completed	Result:	No Change
Scheduled:	09/20/2019	Completed:	

Uncorrected

**Ordinance Inspection | Jim Wright**

Status:	Completed	Result:	Violation(s)
Scheduled:	09/11/2019	Completed:	

Uncorrected




## Inoperable Vehicle Enforcement | E19-0184

### Property Information

40-24-14-251-007      18810 DOLORES AVE      Subdivision:  
LATHRUP VILLAGE MI, 48076-2596      Lot:      Block:

### Name Information

Owner:      KRASON, KEVIN P      Phone:  
Occupant:      Phone:  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/11/2019      Date Closed:      Status:      Citation Issued

Complaint:  
Remove Damaged inoperable Chrysler 200 lic # DVC9350

Last Action Date:      Last Inspection:

Last Action:

### Court Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      10/04/2019      Completed:

Uncorrected

#### Comments:

ck court date

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/20/2019      Completed:

Uncorrected

#### Comments:

Wrote ticket # 01566

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/11/2019      Completed:

Uncorrected



## Property Maintenance Enforcement | E19-0185

### Property Information

40-24-14-278-013      28235 SOUTHFIELD RD      Subdivision:  
LATHRUP VILLAGE MI, 48076-2843      Lot:      Block:

### Name Information

Owner:      FNDTN OF MICH ASSN OF PHYSICIANS OF      Phone:      (248) 327 6748  
Occupant:      M.A.P.I.      Phone:  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/11/2019      Date Closed:      Status:      Problem Reported

#### Complaint:

Clean up garden beds remove all weeds

Last Action Date:      Last Inspection:

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      10/02/2019      Completed:  
  
Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Not Complied  
Scheduled:      09/20/2019      Completed:  
  
Uncorrected

#### Comments:

Sent final letter      Also called and left message

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/11/2019      Completed:  
  
Uncorrected



## Property Maintenance Enforcement | E19-0186

### Property Information

40-24-14-481-035      27600 GOLDENGATE W DR      Subdivision:  
LATHRUP VILLAGE MI, 48076-3457      Lot:      Block:

### Name Information

Owner:      ARNOLD, YOLANDA C      Phone:      (248) 996 6476  
Occupant:      ARNOLD, YOLANDA C      Phone:      (248) 996 6476  
Filer:      Phone:

### Enforcement Information

Date Filed:      09/11/2019      Date Closed:      Status:      Discovered

Complaint:  
Remove dead tree from property

Last Action Date:      Last Inspection:

Last Action:

### Ordinance Inspection | Jim Wright

Status:      Scheduled      Result:  
Scheduled:      10/04/2019      Completed:  
  
Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Change  
Scheduled:      09/20/2019      Completed:  
  
Uncorrected

### Ordinance Inspection | Jim Wright

Status:      Completed      Result:      Violation(s)  
Scheduled:      09/11/2019      Completed:  
  
Uncorrected



### Property Information

Subdivision:

Block:

Phone:

Phone:

Phone:

Status: Letter Sent

Last Inspection:

Ordinance Inspection | Kelda London

Result:

Completed:

Uncorrected



Curbside ViolationEnforcement | E19-0188

Property Information

40-24-24-157-025      17331 RAINBOW DR      Subdivision:  
LATHRUP VILLAGE MI, 48076-4625      Lot:      Block:

Name Information

Owner:      GULLI, FARID      Phone:  
Occupant:      GULLI, FARID      Phone:  
Filer:      Phone:

Enforcement Information

Date Filed:      09/18/2019      Date Closed:      09/20/2019      Status:      Resolved

Complaint:  
Cans left out past Wednesday

Last Action Date:      Last Inspection:      09/20/2019

Last Action:

Ordinance Inspection | Jim Wright

Status:      Completed      Result:      No Violation  
Scheduled:      09/18/2019      Completed:      09/20/2019

Uncorrected



Vehicle StorageEnforcement | E19-0189

Property Information

40-24-14-382-002

19150 RAINBOW DR

Subdivision:

LATHRUP VILLAGE MI, 48076-3310

Lot:

Block:

Name Information

Owner:

VAN DYKE, MICHAEL J

Phone:

Occupant:

Phone:

Filer:

Phone:

Enforcement Information

Date Filed:

09/18/2019

Date Closed:

09/30/2019

Status:

Closed

Complaint:

Chipper

Last Action Date:

Last Inspection:

09/30/2019

Last Action:

Ordinance Inspection | Kelda London

Status:

Completed

Result:

Complied

Scheduled:

09/18/2019

Completed:

09/30/2019

Uncorrected



**Inoperable VehicleEnforcement | E19-0190**

**Property Information**

40-24-23-280-051	18181 SANTA ANN AVE	Subdivision:	
	LATHRUP VILLAGE MI, 48076-4523	Lot:	Block:

**Name Information**

Owner:	GROUP, HOME REALTY	Phone:	
Occupant:		Phone:	
Filer:		Phone:	

**Enforcement Information**

Date Filed:	09/18/2019	Date Closed:	Status:
Complaint:			
	Silver Ford		
Last Action Date:	Last Inspection:		
Last Action:			

**Ordinance Inspection | Kelda London**

Status:	Scheduled	Result:	
Scheduled:	09/18/2019	Completed:	
	Uncorrected		



Trash Container in Public ViewEnforcement | E19-0191

Property Information

40-24-14-378-048

19500 W 11 MILE RD

Subdivision:

LATHRUP VILLAGE MI, 48076-3234

Lot:

Block:

Name Information

Owner:

GILMORE, MAGGIE L

Phone:

Occupant:

GILMORE, MAGGIE L

Phone:

Filer:

Phone:

Enforcement Information

Date Filed:

09/19/2019

Date Closed:

Status:

Complaint:

Last Action Date:

Last Inspection:

Last Action:

Ordinance Inspection | Kelda London

Status:

Scheduled

Result:

Scheduled:

09/19/2019

Completed:

Uncorrected



Trash Container in Public ViewEnforcement | E19-0192

Property Information

40-24-14-378-047

19510 W 11 MILE RD

Subdivision:

LATHRUP VILLAGE MI, 48076-3234

Lot:

Block:

Name Information

Owner:

G-SQ PROPERTY MANAGEMENT, LLC

Phone:

Occupant:

Phone:

Filer:

Phone:

Enforcement Information

Date Filed:

09/19/2019

Date Closed:

Status:

Complaint:

Last Action Date:

Last Inspection:

Last Action:

Ordinance Inspection | Kelda London

Status:

Scheduled

Result:

Scheduled:

09/19/2019

Completed:

Uncorrected



**Firewood StorageEnforcement | E19-0193**

**Property Information**

40-24-14-452-012	18776 CAMBRIDGE BLVD	Subdivision:	
	LATHRUP VILLAGE MI, 48076-3367	Lot:	Block:

**Name Information**

Owner:	BLACK, ALFRED L	Phone:	(248) 559 9453
Occupant:		Phone:	
Filer:		Phone:	

**Enforcement Information**

Date Filed:	09/19/2019	Date Closed:	Status:
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Complaint:

Last Action Date:	Last Inspection:
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Last Action:

**Ordinance Inspection | Kelda London**

Status:	Scheduled	Result:	
Scheduled:	09/19/2019	Completed:	
Uncorrected			



Tall Grass/ WeedsEnforcement | E19-0194

Property Information

40-24-14-426-008

18465 SARATOGA BLVD

Subdivision:

LATHRUP VILLAGE MI, 48076-3331

Lot:

Block:

Name Information

Owner:

SURA CORPORATION

Phone:

(646) 673 2592

Occupant:

SURA CORPORATION

Phone:

(646) 673 2592

Filer:

Phone:

Enforcement Information

Date Filed:

09/30/2019

Date Closed:

Status:

Complaint:

Last Action Date:

Last Inspection:

Last Action:

Ordinance Inspection | Kelda London

Status:

Scheduled

Result:

Scheduled:

09/26/2019

Completed:

Uncorrected

Page 77 of 120



# Enforcements By Code Officer

10/01/19

## Jim Wright

Enforcement Number	Address	Status	Filed	Closed
E19-0175	18911 BUNGALOW DR	No Cause for Action	09/04/19	09/20/19
E19-0176	27035 MEADOWBROOK WAY	Discovered	09/04/19	
E19-0177	28911 SOUTHFIELD RD	Discovered	09/06/19	
E19-0178	27850 SAN JOSE CT	Discovered	09/06/19	
E19-0179	28950 LATHRUP BLVD	Resolved	09/06/19	09/20/19
E19-0181	17580 LINCOLN DR	Resolved	09/06/19	09/13/19
E19-0182	18475 CORAL GABLES AVE	Citation Issued	09/06/19	
E19-0183	18152 SUNNYBROOK AVE	Discovered	09/11/19	
E19-0184	18810 DOLORES AVE	Citation Issued	09/11/19	
E19-0185	28235 SOUTHFIELD RD	Problem Reported	09/11/19	
E19-0186	27600 GOLDENGATE W DR	Discovered	09/11/19	
E19-0188	17331 RAINBOW DR	Resolved	09/18/19	09/20/19

**Total Enforcements for Jim Wright** 12

## Kelda London

Enforcement Number	Address	Status	Filed	Closed
E19-0180	18851 BUNGALOW DR		09/06/19	
E19-0187	27661 LATHRUP BLVD	Letter Sent	09/12/19	
E19-0189	19150 RAINBOW DR	Closed	09/18/19	09/30/19
E19-0190	18181 SANTA ANN AVE		09/18/19	
E19-0191	19500 W 11 MILE RD		09/19/19	
E19-0192	19510 W 11 MILE RD		09/19/19	
E19-0193	18776 CAMBRIDGE BLVD		09/19/19	
E19-0194	18465 SARATOGA BLVD		09/30/19	



Total Enforcements for Kelda Long 8

Total Records: 20

Population: All Records  
Enforcement.DateFiled Between 9/1/2019 12:00:00 AM  
AND 9/30/2019 11:59:59 PM



## **Enforcements By Category**

10/03/19

Jim

### **CURBSIDE VIOLATION**

Enforcement Number	Address	Status	Filed	Closed
17331 RAINBOW DR		Resolved	09/18/19	09/20/19
Cans left out past Wednesday				

**Total Curbside Violation Entries: 1**

### **INOPERABLE VEHICLE**

Enforcement Number	Address	Status	Filed	Closed
18475 CORAL GABLES AVE		Citation Issued	09/06/19	
2 vehicles vin# LFMEU74E76UA78099second vehicle lic # GWENYPUExpired plates and inoperable. 3rd offense ticket to be				
18152 SUNNYBROOK AVE		Resolved	09/11/19	10/02/19
White toyota Lic # CCR0679 expired plate flat tires remove vehicle from view				
18810 DOLORES AVE		Citation Issued	09/11/19	
Remove Damaged inoperable Chrysler 200 lic # DVC9350				

**Total Inoperable Vehicle Entries: 3**

### **PROPERTY MAINTENANCE**

Enforcement Number	Address	Status	Filed	Closed
18911 BUNGALOW DR		No Cause for Action	09/04/19	09/20/19
Inoperable chevy in drive License # CBQ2029 plate to expire in OctoberTall weeds in drive and garden bedsTrash cans left in p				
27850 SAN JOSE CT		Discovered	09/06/19	
Project stopped tall grass and weeds, garbage at end of drive.				
28950 LATHRUP BLVD		Resolved	09/06/19	09/20/19
Trash and construction materials left in drive. Plywood, old fencing ect				
28235 SOUTHFIELD RD		Problem Reported	09/11/19	
Clean up garden beds remove all weeds				
27600 GOLDENGATE W DR		Discovered	09/11/19	
Remove dead tree from property				

**Total Property Maintenance Entries: 5**

### **TRASH CONTAINER IN PUBLIC**

Enforcement Number	Address	Status	Filed	Closed
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## **Enforcements By Category**

10/03/19

17580 LINCOLN DR	Resolved	09/06/19	09/13/19
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Couch left in front of garageTrash cans left in front of garageWhite cadilac with expired plate in drive

**Total Trash Container in Public View Entries: 1**

### **VEHICLE STORAGE**

Enforcement Number	Address	Status	Filed	Closed
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27035 MEADOWBROOK WAY	Discovered	09/04/19		
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Chrysler in drive expired platesSaturn in drive inoperable flat tire

**Total Vehicle Storage Entries: 1**

### **WORK W/O A PERMIT**

Enforcement Number	Address	Status	Filed	Closed
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28911 SOUTHFIELD RD	Discovered	09/06/19		
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See CBUS 19-141

**Total Work w/o a permit Entries: 1**

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**Total Records: 12**

Enforcement.CodeOfficer = Jim  
Wright AND  
Enforcement.DateFiled Between  
9/1/2019 12:00:00 AM AND  
9/30/2019 11:59:59 PM

Total Pages2



## **Enforcements By Category**

10/03/19

Kelda London

### **FIREWOOD STORAGE**

Enforcement Number	Address	Status	Filed	Closed
18851 BUNGALOW DR			09/06/19	
18776 CAMBRIDGE BLVD			09/19/19	

**Total Firewood Storage Entries: 2**

### **INOPERABLE VEHICLE**

Enforcement Number	Address	Status	Filed	Closed
18181 SANTA ANN AVE Silver Ford			09/18/19	

**Total Inoperable Vehicle Entries: 1**

### **TALL GRASS/ WEEDS**

Enforcement Number	Address	Status	Filed	Closed
18465 SARATOGA BLVD			09/30/19	

**Total Tall Grass/ Weeds Entries: 1**

### **TRASH CONTAINER IN PUBLIC VIEW**

Enforcement Number	Address	Status	Filed	Closed
19500 W 11 MILE RD			09/19/19	
19510 W 11 MILE RD			09/19/19	

**Total Trash Container in Public View Entries: 2**

### **VEHICLE STORAGE**

Enforcement Number	Address	Status	Filed	Closed
19150 RAINBOW DR		Closed	09/18/19	09/30/19



## **Enforcements By Category**

10/03/19

Chipper

**Total Vehicle Storage Entries:** 1

### **YARD WASTE**

Enforcement Number	Address	Status	Filed	Closed
27661 LATHRUP BLVD		Letter Sent	09/12/19	

**Total Yard waste Entries:** 1

**Total Records: 8**

Enforcement.CodeOfficer = Kelda  
London AND  
Enforcement.DateFiled Between  
9/1/2019 12:00:00 AM AND  
9/30/2019 11:59:59 PM

Total Pages2



# Enforcements By Category

10/01/19

## CURBSIDE VIOLATION

Enforcement Number	Address	Status	Filed	Closed
E19-0188	17331 RAINBOW DR	Resolved	09/18/19	09/20/19
Total Entries: 1				

## FIREWOOD STORAGE

Enforcement Number	Address	Status	Filed	Closed
E19-0180	18851 BUNGALOW DR		09/06/19	
E19-0193	18776 CAMBRIDGE BLVD		09/19/19	
Total Entries: 2				

## INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
E19-0182	18475 CORAL GABLES AVE	Citation Issued	09/06/19	
E19-0183	18152 SUNNYBROOK AVE	Discovered	09/11/19	
E19-0184	18810 DOLORES AVE	Citation Issued	09/11/19	
E19-0190	18181 SANTA ANN AVE		09/18/19	
Total Entries: 4				

## PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
E19-0175	18911 BUNGALOW DR	No Cause for Action	09/04/19	09/20/19
E19-0178	27850 SAN JOSE CT	Discovered	09/06/19	
E19-0179	28950 LATHRUP BLVD	Resolved	09/06/19	09/20/19
E19-0185	28235 SOUTHFIELD RD	Problem Reported	09/11/19	
E19-0186	27600 GOLDENGATE W DR	Discovered	09/11/19	
Total Entries: 5				



# Enforcements By Category

10/01/19

## TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
E19-0194	18465 SARATOGA BLVD		09/30/19	
Total Entries: 1				

## TRASH CONTAINER IN PUBLIC

Enforcement Number	Address	Status	Filed	Closed
E19-0181	17580 LINCOLN DR	Resolved	09/06/19	09/13/19
E19-0191	19500 W 11 MILE RD		09/19/19	
E19-0192	19510 W 11 MILE RD		09/19/19	
Total Entries: 3				

## VEHICLE STORAGE

Enforcement Number	Address	Status	Filed	Closed
E19-0176	27035 MEADOWBROOK WAY	Discovered	09/04/19	
E19-0189	19150 RAINBOW DR	Closed	09/18/19	09/30/19
Total Entries: 2				

## WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
E19-0177	28911 SOUTHFIELD RD	Discovered	09/06/19	
Total Entries: 1				

## YARD WASTE

Enforcement Number	Address	Status	Filed	Closed
E19-0187	27661 LATHRUP BLVD	Letter Sent	09/12/19	
Total Entries: 1				



# Enforcements By Category

10/01/19

**Total Records: 20**

Population: All Records

Enforcement.DateFiled Between 9/1/2019 12:00:00 AM AND 9/30/2019 11:59:59 PM





Date: October 10, 2019

To: Sheryl Mitchell, City Administrator

From: Susie Stec, Manager – Community & Economic Development

Re: Proposed Fee Schedule changes

As you know, the City's planning & zoning related fees have not been updated since 2014. In comparing the existing Lathrup Village Fee Schedule to the most recent Giffels Webster fee schedule, it is clear that the City has been subsidizing the cost of development and incurring a loss for many years. The chart on the following details the new, proposed Planning & Zoning Fees. While these are significant increases, they are pass-through costs. All fees have adjusted to align with the development review fees charged to the City by our consultants.

It should be noted that the Special Land Use and Commercial Site Plan Review fees include two (2) reviews. It is my experience that applicants typically need two (2) reviews before the site plans are ready for official consideration by the Planning Commission. There are also a few new fees being proposed including Planned Unit Development, Multi-Family Site Plan Review, Administrative Review, and Extra Pre-Application Meeting. As it relates to the latter, I believe that it is important for the City to offer one (1) complimentary pre-application meeting to businesses seeking to establish themselves in Lathrup Village. If an applicant wishes to have additional meetings, then the "Extra Pre-Application Meeting" fee would apply. Finally, the proposed fee schedule differentiates between the levels of variance types. These fees also include the typical costs associated with publishing the required public hearing notices.



## PLANNING & ZONING FEES

<i>Planning Review Fees</i>		
<b>Application Type</b>	<b>New Fee</b>	<b>Current Fee</b>
Lot Split	\$400 + \$10/lot	\$500
Rezoning	\$895 plus \$15/acre over 10	\$500 up to 2 acres; \$50/additional acre over 2
Special Land Use Request	\$1,750	\$400
Multi-Family Site Plan Review	\$1,225 + \$1/unit	*does not exist
Commercial Site Plan Review	\$1,300	\$500
Engineering Plan Review	\$500	\$500
Planned Unit Development	\$1,000 plus \$100/acre or fraction thereof	*does not exist
Administrative Review	\$250	*does not exist
<i>Zoning Board of Review</i>		
Commercial (Dimensional)	\$500 for 1 <sup>st</sup> variance; \$150/additional variance on the same site	\$200
Residential (Dimensional)	\$300 for 1 <sup>st</sup> variance; \$100/additional variance on the same site.	\$125
Use Variance	\$850	*does not exist
Extra Pre-Application Meeting	\$300	*does not exist





**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: October 24, 2019

RE: **MOTION TO APPROVE 2019/2020 INDOOR RENTAL RATES**

The demand for the rental space in city hall, particularly the Community Room, has increased significantly. This also has increased costs for the maintenance, replacement of equipment, and clean ups.

In May 2019, City Council adopted the revised Outdoor Rental Policies and Procedures. This included the creation of Community Service Credits, which allows individuals and organizations to pay a portion of their rental fees through qualified community service. A maximum of \$1,000 in Community Service Credits can be applied per individual per calendar year. This also applies to Indoor Rentals.

It is being suggested that room setup and cleaning fees are excluded from being offset by Community Credits, in that, these are hard costs to the city. These proposed fees are: Community Room - \$100; The Meeting Place - \$30; Council Chambers - \$30.

It is recommended that the effective date for the new Indoor Fees be January 1, 2020.

**Suggested Motion:**

To approve the Indoor Rental Rentals as presented, with an effective date of January 1, 2020.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,



# CITY OF LATHRUP VILLAGE

## Summary of Current and Proposed Indoor Rental Fees

*Proposed effective for bookings completed as of January 1, 2020*

**Community Room- 4 hour minimum, no max. Rentals may not extend past midnight.**

CATEGORY	CURRENT RATE	PROPOSED RATE
Refundable Deposit	\$300	\$300
Resident	\$75 per hour	\$100 per hour
Non-Resident	\$100 per hour	\$125 per hour
Set up & Cleaning Fee	\$50	\$100
Kitchen Use w/ room rental	\$ 80 resident \$100 non-resident	\$100 resident \$125 non-resident
Kitchen Use w/o room rental (once approved by Oakland County)	\$6 per hour	\$20 per hour one-time use, \$15 per hour recurring use
Repass	\$300 for 4 hours, \$75 per add hour, no cleaning fee or optional fees applied	\$300 for 4 hours, \$75 per add hour, cleaning fee and optional fees req
Staff Rate	\$100 per event	Resident Rates
Community Groups/Non-profits/Schools	One free event, \$100 deposit, \$100 room fee, \$110 cleaning fee	Normal resident or non-resident rates
Government Partners	No policy	Negotiated/Waived fee, with City Administrator approval
Off-Peak Hours Ex. Tues/Thursday evenings	Regular Rates	Rec Coordinator to have ability to discount off-peak hours to \$50 per hour/create "sales". These would be listed at least 2 weeks ahead and be open to anyone
Projector	\$20	\$35
Audio	\$15	\$25



## Meeting Place-currently 3 hour max, propose no max

CATEGORY	CURRENT RATES	PROPOSED RATES
M-F 8 am-8:30 pm, June-August 8 am-4 pm	\$35 per hour	NA
Saturdays 8 am-12 pm, Sept-May	\$35 per hour	NA
Saturdays 8 am-12 pm, June-Aug	Not Available	NA
Saturdays after 12 pm	\$35 per hour, \$120 staffing fee	NA
Resident	NA	\$20 per hour, \$30 room set up and cleaning fee
Non-Resident	NA	\$25 per hour, \$30 room set up and cleaning fee

## Conference Room

(M-F 8:00am-4:30pm; additional time slots require Administration Approval)

CATEGORY	CURRENT RATES	PROPOSED RATES
Resident	No policy	\$5 per hour
Non-Resident	No policy	\$10 per hour

## Council Chambers

(M-F 8:00am-4:30pm; additional time slots require Administration Approval)

CATEGORY	CURRENT RATES	PROPOSED RATES
Resident	No policy	\$5 per hour, \$30 room set up and cleaning fee
Non-Resident	No policy	\$10 per hour, \$30 room set up and cleaning fee

## Dance Studio

CATEGORY	CURRENT RATES	PROPOSED RATES
Resident	No policy	\$25 per hour for one-time use, \$15 per hour for recurring use
Non-Resident	No policy	\$30 per hour for one-time use, \$20 per hour for recurring use



## Fitness Room (all memberships expire annually on Sept. 30<sup>th</sup>)

CATEGORY	CURRENT RATES	PROPOSED RATES
Resident (Group rate)	No policy	\$15 per hour for one-time use, \$10 per hour for recurring use
Resident (individual)	\$40 / year (55+) \$ 50 / year (18-54)	\$40/year
Non-Resident (Group rate)	No policy	\$20 per hour for one-time use, \$15 per hour for recurring use
Non-Resident (individual)	\$75 / year	\$75 /year

**NOTE:** Individuals and organizations may apply approved community credits towards deposits and balances ONLY. Community credits are not applied towards room setup and cleaning fees.

### Proposed Rate Examples:

- A non-resident renting the room from 1-11 pm on a Saturday for a 70<sup>th</sup> birthday party, using the kitchen, would have a \$300 deposit and a balance of \$1,475

Item	Rate	Total
Non Resident Room Rental: 10 hours	\$125 /hr	\$ 1,250
Non Resident Kitchen	\$125	\$ 125
Set Up & Cleaning Fee	\$100	\$ 100
Total Rental		\$ 1,475 + \$300 refundable deposit

- A resident renting the room from 10 am to 4 pm for a baby shower, using the kitchen, projector and audio would have a \$300 deposit and a balance of \$860

Item	Rate	Total
Resident Room Rental: 6 hours	\$100 /hr	\$ 600
Resident Kitchen	\$100	\$ 100
Set Up & Cleaning Fee	\$100	\$ 100
Projector	\$ 35	\$ 35
Audio	\$ 15	\$ 25
Total Rental		\$ 860 + \$300 refundable deposit





**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: October 24, 2019

RE: **MOTION TO APPROVE SEE, CLICK, FIX CONTRACT**

Administration and staff have reviewed several platforms to address requests for city services:

- iWorQ
- QAlert/Qscend
- See, Click, Fix
- GovPilot

The recommendation is to go with See, Click, Fix. The annual fee is \$4,800/yr. Includes set-up, training, and support. Implementation takes approximately 6 to 8 weeks.

- Tool for non-emergency; quality of life issues
- Input via website, mobile app or phone calls
- SeeClickFix detects duplicates issues, before they're submitted
- There's less to learn with complete citizen request management from one app
- Provides a consistently great customer experience across city departments
- Seamlessly integrating with systems cities are already using e.g. asset management, FOIA, permitting, licensing, GIS, and code enforcement tools

**Suggested Motion:**

To accept the Scope of Services Proposal from See, Click, Fix, approve contract for \$4,800 per year, and authorize the City Administrator to sign any related documents.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,





SeeClickFix



## Scope of Services Proposal

SeeClickFix Inc  
770 Chapel Street  
New Haven, CT 06510

*Prepared for:*

*Lathrup Village, Michigan, City*

*Prepared by:*

Carlos Galo  
carlos@seeclickfix.com  
203-349-6615





**Prepared for:**  
Lathrup Village, Michigan, City

**Prepared by:**  
Carlos Galo  
AE  
carlos@seeclickfix.com  
203-349-6615

**Issue Date:** 10/1/2019  
**Pricing Expires:**

RECURRING ANNUAL PRODUCT SUBSCRIPTIONS		Quantity
<b>Request</b>	Collect requests and manage workflow all in one place with intuitive web and mobile apps that maximize your efficiency and streamline operations.	1
<b>TOTAL ANNUAL SUBSCRIPTION FEES</b>		<b>\$4,800.00</b>

TOTAL FEES	
<b>Initial Term of Contract</b>	12 Months
<b>DUE AT CONTRACT SIGNING</b>	<b>\$4,800.00</b>

The undersigned agree to the following Terms and Conditions and have caused this Contract to be executed as of the date signed by the Customer which will be the Effective Date: <http://legal.seeclickfix.com/terms-and-conditions/>

**SeeClickFix**

**Lathrup Village, Michigan, City**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

 Sheryl Mitchell

SeeClickFix's W9 information is available here:

<https://drive.google.com/file/d/1Y7cignYXQh2DUYMxMLEycZ5L3vazL7xO/view>





**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: October 24, 2019

RE: **MOTION TO APPROVE CITY OF SOUTHFIELD – CITY OF LATHRUP  
VILLAGE AGREEMENT FOR POLICE AND FIRE DISPATCH SERVICES**

The current agreement with the City of Southfield for Police and Fire Dispatch Services was a 2-year agreement for the period of July 2017 to June 2019.

The following illustrates the current and proposed terms:

	Current Contract	Proposed Contract
<b>Term</b>	7/1/17 – 6/30/19	7/1/19 – 6/30/21
<b>Contracted Amount</b>	Year 1: \$53,509 Year 2: \$54,044	Year 1: \$54,579 Year 2: \$55,124

**Suggested Motion:**

To approve the City of Southfield – City of Lathrup Village Agreement for Police and Fire Dispatch Services through June 30, 2021.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,



**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE**  
**AGREEMENT FOR POLICE AND FIRE DISPATCH SERVICES**

This Agreement entered into this \_\_\_\_ day of \_\_\_\_\_ 2019, by and between the City of Southfield, a Michigan municipal corporation, 26000 Evergreen, Southfield, MI 48037, (hereinafter referred to as "Southfield" or the "City of Southfield") and the City of Lathrup Village, a municipal corporation, 27400 Southfield Road, Lathrup Village, Michigan (hereinafter referred to as "Lathrup Village" or the "City of Lathrup Village"):

**W I T N E S S E T H:**

WHEREAS, Lathrup Village is desirous of purchasing police and fire dispatch services from Southfield and Southfield is agreeable to furnishing such services to Lathrup Village upon the terms and conditions herein stated;

WHEREAS, Southfield and Lathrup Village are legally empowered to enter into an inter-municipal contract involving the provision of police and fire dispatch services by Southfield to Lathrup Village pursuant to Article VII Section 28 of the Michigan Constitution of 1963, and Public Act No. 236 of 1967, as amended, and by Public Act No. 35 of 1951 as amended;

NOW, THEREFORE, in consideration of the mutual benefits to accrue to the parties and to the public, the parties agree as follow:

1. The City of Southfield agrees that it will provide police and fire dispatch services to Lathrup Village as set forth herein (hereinafter referred to the "Services") commencing on July 1, 2019, through June 30, 2020 and that this contract can be extended for an additional one (1) year period through June 30, 2021 at the option of the City. During these time periods, and during all times that the instant contract is in full force and effect, Lathrup Village agrees to purchase the Services from Southfield, subject to all of the terms and conditions and qualifications set forth herein.

2. The parties agree that the Services to be provided by Southfield to Lathrup Village hereunder shall include the receipt by Southfield of calls for service over 911 lines and other seven-digit emergency lines and the dispatch of appropriate Lathrup Village emergency response units.

3. Southfield will maintain a continuous log of Lathrup Village police activity dispatched by Southfield, reflecting separate and distinct Lathrup Village complaint numbers. Lathrup Village will be responsible for picking up, on a daily basis, a copy of the dispatch log maintained by Southfield along with any dispatch cards which have been generated and any other related documents, teletypes, or other pertinent records generated by Southfield.

4. At the start of each Lathrup Village police shift (0700; 1500; and 2300 hours respectively), the Lathrup Village Supervisor or senior police officer shall contact Southfield by direct telephone line and advise Southfield as to the following information:



- names and badge numbers of all personnel on duty on such shift
- call sign of each unit
- prep radio number assigned to each officer
- MDT sign on code
- cellular phone number if applicable

5. Southfield will dispatch two (2) Lathrup Village police officers (or one Lathrup Village officer in circumstances where only one officer is available), on every Priority I incident, as expressly defined by Lathrup Village and communicated in writing to Southfield.

6. Lathrup Village will immediately notify Southfield upon initiating a vehicle pursuit. Lathrup Village will advise Southfield as to the direction of the pursuit, description of the vehicle being pursued, and the reason for the pursuit. Any pursuit undertaken by Lathrup Village shall be solely pursuant to established Lathrup Village pursuit policy and Lathrup Village shall be solely responsible for all aspects of the pursuit, including without limitation, the determination to initiate the pursuit of the vehicle, and/or the determination to continue or cease pursuit of the vehicle. Southfield shall have no responsibility or liability whatsoever associated with the pursuit and Lathrup Village shall indemnify and hold Southfield, and its employees, agents and officers harmless with respect to any and all liability, damages, claims, and/or causes of actions, whatsoever, resulting from or in connection with any vehicle pursuit or claimed vehicle pursuit undertaken by Lathrup Village and/or its employees or agents.

7. Lathrup Village officers shall immediately acknowledge all radio messages or dispatch communications received from Southfield. Lathrup Village officers shall notify Southfield upon arrival at an incident and when cleared or back in service from dispatched runs or other officer-initiated activity.

8. The parties agree that the following call back notification procedure shall be followed respecting Lathrup Village agents and personnel:

a. Lathrup Village Employees:

Lathrup Village shall provide to Southfield a current list of home telephone numbers of all police and reserve personnel in the event that contact with such personnel is requested by on-duty officers, and Lathrup Village shall update same on an as needed basis. Lathrup Village will be solely responsible for notification of all other Lathrup Village personnel, where required for snow removal, water main breaks, and the like. Southfield agrees to dispatch Lathrup Village officer(s) to verify if emergency conditions exist to warrant notification of other Lathrup Village personnel.

b. Animal Control

The parties acknowledge that Lathrup Village contracts with the City of Berkley pursuant to which Berkley performs animal control services for Lathrup Village.



During normal business hours, requests for animal control services will be assigned a Lathrup Village incident number and Southfield will relay such request to Berkley Police Department via telephone. Berkley will be responsible for requesting the Lathrup Village incident number and will dispatch the animal control officer. Citizens requesting non-priority animal control after hours, will be advised by Southfield to call the general Lathrup Village Police Department number and be guided by the recorded information. After hours priority animal control calls will be dispatched by Southfield to Lathrup Village police officers for investigation.

c. Business Call Back

Lathrup Village will provide a current list of contact telephone numbers and individuals for Lathrup Village business places in the event after hours contact is requested due to a police or fire incident at their business location.

9. The parties agree that the following procedures will govern the Law Enforcement Information Network ("LEIN") as it relates to the dispatch services hereunder:

a. Inquires

Lathrup Village officers will be responsible for conducting routine vehicle registration and person inquiries via in-car mobile data terminal (MDT). When the MDT system is slow or not available, Lathrup Village officers may contact Southfield to query a vehicle or subject. If a wanted person or vehicle is discovered, Lathrup Village officers may contact Southfield to verify the response and contact the entering agency for confirmation and instructions. In the event that suspected stolen property is encountered, Lathrup Village officers may request an NCIC Stolen Article file query from Southfield.

b. Stolen Vehicle Entry

Upon receiving a complaint of a stolen vehicle, Lathrup Village officers will investigate and verify the incident. Lathrup Village officers will be responsible for preparing an incident report and a stolen vehicle card, and will then contact Southfield to request the LEIN entry. Lathrup Village officers will take the stolen vehicle card to Southfield where a file will be maintained.

c. Recovered Stolen Vehicles

When Southfield is contacted by another agency regarding a Lathrup Village stolen vehicle, Southfield will provide confirmation after checking the card file and will advise such agency that a Lathrup Village officer will be contacting them for further information. Southfield will then cancel the vehicle from LEIN and remove the stolen vehicle card from the file for return to Lathrup Village. Lathrup Village



officers will be responsible for contacting the requesting agency and the owner to advise of the recovery. Stolen vehicle cards will be prepared by Lathrup Village for those vehicles currently in LEIN as stolen at the time of transition of this Agreement.

d. Missing Persons

Upon verifying the report of a missing person, Lathrup Village officers will prepare the appropriate reports and obtain the signed authorization for LEIN entry from the reporting party. Lathrup Village officers will provide Southfield with a completed worksheet and copy of the signed authorization and request entry into LEIN. Upon inquiry by another agency, Southfield will confirm the missing person (LEIN entry) and advise the agency that it will be contacted by a Lathrup Village officer for additional information. Lathrup Village will be responsible for notifying the parent or other appropriate party and shall request cancellation of the missing person in LEIN. Upon being dispatched to verify the return of a missing person in Lathrup Village, Lathrup Village officers will prepare a supplemental report and notify Southfield for cancellation of the LEIN entry.

e. Warrants and Injunctive Order

Upon receiving a warrant or an injunctive order for a subject from the 46th District Court or 6th Circuit Court, Lathrup Village officers will prepare the warrant worksheet and forward the sheet to Southfield for entry. The true copy warrant will be retained in a file at the Lathrup Village Police Department. After entry, the warrant worksheet will be retained in a file at the Southfield Police Desk.

Upon being contacted by another agency, the Southfield Police will be responsible for confirming the warrant. If bond is listed on the worksheet and the subject is able to post, the Southfield Police will provide the court address and assign a court date of approximately seven days hence at 0830 hours. Southfield will then be responsible for cancellation of the warrant and will notify the Lathrup Village officer of such information. If no bond is listed on the warrant or the subject is not able to post bond, the other agency will be requested to stand by momentarily while the Lathrup Village officer is contacted to provide direction regarding pick-up or if the subject is to be advised and released. Lathrup Village will be solely responsible for making such determination. Lathrup Village will provide Southfield with worksheets for those Lathrup Village Police Department warrants in LEIN at the time of transition of this Agreement.

f. Stolen Articles



Lathrup Village officers will investigate and shall prepare an incident report upon receiving complaints of stolen articles. If suitable information is developed, a copy of the incident report will be forwarded to Southfield for entry in LEIN.

10. Lathrup Village will install and maintain an automated attendant system for its police department. Such system shall provide callers in need of emergency services to be directed to select a number to route their call to a Southfield seven-digit emergency line.

11. In consideration of the performance by Southfield of the Services hereunder, Lathrup Village shall pay to Southfield for the period of this agreement: the annual sum of \$54,579.18 for the period of July 1, 2019 through June 30, 2020; and the annual sum of \$55,124.88 for the period of July 1, 2020 through June 30, 2021.

The annual sum as set forth above, shall be divided into equal quarters and each such quarterly payment shall be due on or before July 1, October 1, January 1, and April 1, in advance of the period within which the Services are rendered. Payments shall be directed to: Austen Michaels, Director of Fiscal Services. As to the fiscal year beginning July 1, 2019, all quarterly payments which have not been made prior to the execution of this agreement shall be due and payable upon the execution of this agreement. The City of Southfield may terminate this Contract upon ten (10) days written notice to the City of Lathrup Village upon the City of Lathrup Village's failure to make timely payment of the quarterly payments and other charges as herein required or failure to maintain insurance or similar protection in accordance with Section 13 hereunder.

12. It is understood and agreed by the parties hereto that Southfield and all its agents and personnel, while performing any act under the terms of this Contract, shall be deemed to be acting in a governmental capacity and shall not be liable in damages or otherwise for any personal injury or property damage suffered by any person or persons during such performance.

13. Lathrup Village, agrees that it will indemnify, save harmless, defend, and release Southfield from all actions, proceedings, claims, liabilities and damages arising from or in connection with this Agreement, including, without limitation, any loss or damage to any uninsured property or equipment of Southfield, that it will be responsible for the proper defense of any claim made by any person, firm, or corporation, against Southfield arising from any cause whatsoever in connection with the performance by Southfield of its obligations under this Contract. The City of Southfield shall be named as additional insured or additional protected entity under Lathrup Village insurance policy or other similar protection, which protection to the City of Southfield shall be primary, notwithstanding any protection, whether primary, excess, or contributing, otherwise available to Southfield. Nothing herein contained shall be deemed to prevent the City of Southfield from employing counsel or joining in the defense of any action against it as provided by insurance coverage or otherwise. For purposes of the indemnity provisions herein, the City of Southfield shall be deemed to include the City of Southfield and all employees, officers, and agents thereof. The City of Lathrup Village's insurance coverage or other similar protection beneficially for the City of Southfield shall be provided to the same extent and



limits of coverage as the City of Lathrup Village maintains for its own general liability insurance or similar protection. The City of Lathrup Village shall at all times during the term of this Contract, provide access to the City of Southfield of any and all documents, records, certificates or files relating to the City of Lathrup Village's insurance or other similar protection coverage for purposes of the City of Southfield's inspection and review thereof, and shall provide copies of such documents as shall reasonably be requested by the City of Southfield.

These indemnity/release provisions set forth herein shall survive the termination or expiration of this Contract.

14. It is agreed that in the performance hereunder Southfield is solely providing dispatch services as expressly set forth herein, and that in no manner is Southfield assuming responsibility or liability for the undertaking of any police or other municipal function or related discretionary activities on behalf of Lathrup Village. Lathrup Village shall be solely responsible and liable for the performance of all municipal and police functions, responsibilities and discretionary activities, in response to information dispatched by Southfield pursuant to the terms of this Agreement.

15. Each party shall carry full Michigan Workers' Compensation insurance for all of their respective employees, and neither party shall be liable to the other for any injuries, accidents, or damages occurring to or sustained by their respective employees.

16. This Contract shall be effective and continue in effect for the period from July 1, 2019, to June 30, 2020 and thereafter from July 1, 2020 through June 30, 2021, until and unless otherwise terminated by written notice as herein set forth. Provided, however, the indemnity provisions contained herein shall survive any termination or expiration of this Contract, with respect to claims, demands and/or lawsuits instituted against the City of Southfield, its officers, agents or employees, subsequent to such termination or expiration of the Contract. Notice required hereunder shall be conclusively presumed to have been served when deposited in a United States Post Office box enclosed in an envelope with postage fully prepaid thereon addressed to the then municipal office of the party upon whom notice is being served.

17. For purposes of this Agreement, the relationship of Southfield to Lathrup Village shall continue to be that of an independent contractor. No liability or benefits, such as workers compensation; or pension rights or liabilities; arising out of a contract for hire or an employer/employee relationship, shall arise or accrue against Southfield as a result of the performance of this Agreement by Southfield.

18. Southfield may terminate this Contract for cause on five (5) days written notice in the event Lathrup Village shall default in performance of its obligations hereunder and fail to cure such default within ten (10) days of notification of such default by Southfield.

19. The parties to this Contract agree that they, and any sub-contractors who may exist in the future, shall not discriminate against any employee or applicant for employment who performs any services under this Contract with respect to the hire, tenure, terms, conditions, or



privileges of employment, or as to any matter directly or indirectly related to such employment, because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Any breach of this covenant shall be regarded as a material breach of the Contract.

20. Both parties to this Contract agree that there shall be no discrimination against any employee who is employed in the work covered by this Agreement, or against any applicant for such employment, because of race, color, religion, sex, national origin, marital status, family status, height, weight, sexual orientation, gender identity, or age. This provision shall include, but shall not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship.

21. No failure by the City of Southfield to insist upon strict performance of any covenant, agreement, term or condition of this Contract or to exercise any right, term or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Contract, but each and every covenant, agreement, term and condition of this Contract shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

22. If any provision of this Contract or application thereof to any person or circumstance shall, to any extent, become invalid or unenforceable, the remainder of the Contract, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

23. This instrument contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party, nor either party's agents have made any representation except as expressly set forth herein, and no rights or remedies are or shall be acquired by the other party by implication or otherwise unless expressly set forth herein.

24. The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity.

25. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason or strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws, regulations, riots, insurrection, war, or other reason of a similar or dissimilar nature, not the direct fault of the party delayed in performing hereunder, then the performance of such acts shall be excused for the period of the delay.

26. This Contract shall not be assigned without the prior written agreement of both parties.

27. Upon the default by the City of Southfield in the performance of its obligations



hereunder, the City of Lathrup Village shall notify the City of Southfield in writing specifying the nature of the claimed default. The City of Southfield shall have not more than thirty (30) days from receipt of the written notice to cure the default. Upon the failure of the City of Southfield to timely cure such default, the City of Lathrup Village may terminate this Contract upon providing not less than ten (10) days written notice to the City of Southfield.

IN WITNESS WHEREOF, the parties have, by their duly authorized officers, hereunto set their hands the day and year first above written.

CITY OF LATHRUP VILLAGE

CITY OF SOUTHFIELD

BY: \_\_\_\_\_  
Frank Brock, Mayor

BY: \_\_\_\_\_  
Kenson J. Siver, Mayor

BY: \_\_\_\_\_  
Dr. Sheryl L. Mitchell, City Administrator

BY: \_\_\_\_\_  
Yvette Talley, City Clerk

BY: \_\_\_\_\_  
Sherikia L. Hawkins, City Clerk





**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl L. Mitchell, City Administrator  
DA: October 24, 2019

RE: **MOTION TO APPROVE CITY OF SOUTHFIELD – CITY OF LATHRUP  
VILLAGE AGREEMENT FOR FIRE PROTECTION SERVICES**

The current agreement with the City of Southfield for Police and Fire Dispatch Services was a 2-year agreement for the period of July 2017 to June 2019. The proposal is for a 1-year contract, with a 1-year optional renewal.

The following illustrates the current and proposed terms:

	Current Contract	Proposed Contract
<b>Term</b>	7/1/17 – 6/30/19	7/1/19 – 6/30/21
<b>Contracted Amount</b>	Year 1: \$596,401 Year 2: \$602,365	Year 1: \$614,412 Year 2: \$626,700

**Suggested Motion:**

To approve the City of Southfield – City of Lathrup Village Agreement for Fire Dispatch Services through June 30, 2021.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,



**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE**  
**FIRE PROTECTION SERVICES CONTRACT**

THIS AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the City of Southfield, a Michigan municipal corporation, and the City of Lathrup Village, a Michigan municipal corporation.

**W I T N E S S E T H:**

WHEREAS, the City of Lathrup Village does not have the necessary facilities except for water, water mains and fire hydrants, to provide fire protection services to the persons and property located within its city limits; and

WHEREAS, the City of Southfield is possessed of fire-fighting equipment and personnel adequate to serve the needs of the City of Lathrup Village; and

WHEREAS, the City of Lathrup Village is desirous of purchasing fire protection services from the City of Southfield and the latter is agreeable to furnishing such services upon the terms and under the conditions herein stated; and

WHEREAS, the City of Southfield and the City of Lathrup Village are legally authorized to enter into an Inter-Municipal contract involving the provision of fire protection services by the City of Southfield to the City of Lathrup Village pursuant to the law of the State of Michigan, to wit: Art. VII, Section 28 of the Michigan Constitution of 1963, and Public Act No. 236 of 1967, as amended, (MSA 5.3323(1), et seq.; MCL 123.811, et seq.) and Public Act No. 35 of 1951 (MSA 5.4081, et seq.; MCL 124.1, et seq.);

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. The City of Southfield agrees that it will provide fire protection services commencing July 1, 2019 through June 30, 2020 and that this Contract can be extended for an additional one (1) year period through June 30, 2021 at the option of the City. During these time periods, and during all times that the instant Contract is in full force and effect, the City of Lathrup Village agrees to purchase such fire services, subject to all of the terms, conditions and qualifications set forth herein.

2. It is the intention of the parties hereto that the fire protection services be rendered by the City of Southfield to the City of Lathrup Village and that said services shall be equivalent to the services rendered by the City of Southfield to the property located therein, to the owners thereof, and to its residents. The services to be rendered shall include the services of the City of Southfield's Life Support Unit, and other similar services, as well as actual fire-fighting. Notwithstanding anything contained in this Contract to the contrary, the responsibility of the City of Southfield to the City of Lathrup Village or to any resident thereof, or property therein, shall not be any greater than the responsibility of the City of Southfield to its own residents and property. No failure on the part of the City of Southfield to fulfill any part of this Contract shall give rise to any claim for redress unless such non-performance would have given rise to a valid claim if the occurrence had taken place within the city limits of the City of Southfield.



3. The City of Lathrup Village agrees that in the event the City of Southfield shall be unable to respond to any call for fire protective services or the services of the Life Support Unit because of the prior commitment of its equipment and personnel, or if for any reason beyond its control, the City of Southfield shall be unable to reach the scene of a fire, or if there shall be any failure of communication or error therein which is beyond the control of the City of Southfield and which prevents or delays an arrival of fire equipment where or when it is needed, there shall be no liability of any kind or nature on the part of the City of Southfield.

4. It is understood and agreed by the parties hereto that the City of Southfield and all its agents and personnel, while performing any act under the terms of this Contract, shall be deemed to be acting in a governmental capacity and shall not be liable in damages or otherwise for any personal injury or property damage suffered by any person or persons during such performance as provided by law.

5. The City of Lathrup Village, agrees that it will indemnify, save harmless, defend, and release the City of Southfield from all actions, proceedings, claims, liabilities and damages arising from or in connection with this Agreement, without limitation, for any loss or damage to any uninsured property or any fire related equipment of the City of Southfield, incurred in connection with the performance of this Contract, including, by way of example and not limited to, damage to Southfield fire trucks, pumpers and Southfield fire equipment damaged due to lack of maintenance of City of Lathrup Village equipment and/or property. The City of Lathrup Village further agrees that it will be responsible for the proper defense of any and all claims made by any person, firm or corporation against the City of Southfield arising from any cause whatsoever in connection with the performance and obligations of this Contract by the City of Southfield within the City of Lathrup Village. The City of Southfield shall be named as additional insured or additional protected entity under the City of Lathrup Village insurance policy or other similar protection, which protection to the City of Southfield shall be primary, notwithstanding any protection, whether primary, excess, or contributing, otherwise available to the City of Southfield. In the event any claims, actions, proceedings, liabilities, or damages occur or arise outside the corporate limits of the City of Lathrup Village while the City of Southfield is performing its obligations pursuant to this Contract, the City of Lathrup Village agrees that it will indemnify, save harmless, and defend the City of Southfield, for any and all liability therefrom, including, without limitation, any loss or damage to any uninsured property or equipment of the City of Southfield, to the extent of coverage to the City of Southfield by virtue of the City of Southfield's inclusion as a protected entity within the insurance policy or other similar protection of the City of Lathrup Village. The City of Lathrup Village shall pay all deductibles associated with such insurance coverage or other similar protection. The City of Lathrup Village shall pay and shall indemnify the City of Southfield for any deductibles or co-payments charged or assessed by any applicable insurance carrier with respect to the replacement or repair of any fire equipment damaged as a result of or by reason of the City of Southfield's performance under this Contract. Provided, however, the City of Lathrup Village is not precluded from bringing action against the City of Southfield only for the material breach of this Contract by the City of Southfield and the City of Lathrup Village will not be obligated to defend such action or pay any resulting judgment therefrom. Nothing herein contained shall be deemed to prevent the City of Southfield from employing counsel or joining in the defense of any action against it as provided by insurance coverage or otherwise at its own cost. For purposes of the indemnity provisions herein, the City of



Southfield shall be deemed to include the City of Southfield and all employees, officers, and agents thereof. The City of Lathrup Village's insurance coverage or other similar protection beneficially for the City of Southfield shall be provided to the same extent and limits of coverage as the City of Lathrup Village maintains for its own general liability insurance or similar protection. The City of Lathrup Village shall at all times during the term of this Contract, provide access to the City of Southfield of any and all documents, records, certificates or files relating to the City of Lathrup Village's insurance or other similar protection coverage for purposes of the City of Southfield's inspection and review thereof, and shall provide copies of such documents as shall reasonably be requested by the City of Southfield.

These indemnity/release provisions set forth herein shall survive the termination or expiration of this Contract.

6. It is agreed that when any fire or other apparatus or personnel from the City of Southfield responds to any call for service within the City of Lathrup Village, all of the fire equipment and all of the members of the City of Southfield Fire Department shall be under the exclusive command of the senior officer of the City of Southfield Fire Department then present, and no person or officer of the City of Lathrup Village shall have any supervisory or disciplinary control whatsoever with respect to such fire or other apparatus and personnel.

7. It shall be the responsibility of the City of Lathrup Village to provide and maintain adequate water mains, fire hydrants, water supply, water pressure, roads, alleys, routes of access and traffic control as may be necessary and reasonably convenient for the proper performance by the City of Southfield of its obligations under this Contract. No failure of any one of the foregoing items shall be the responsibility of the City of Southfield or its personnel or agents. It is further agreed that the City of Southfield shall inspect, test and pump out the fire hydrants of the City of Lathrup Village and any defect or impairment in the fire hydrants discovered shall be reported in writing immediately to the City of Lathrup Village which shall be solely responsible for repairing and correcting all such defects or impairments.

8. In connection with the performance of this Contract, the City of Southfield shall provide same type of fire inspection and fire prevention service as is rendered to the property and residents of the City of Southfield, including fire inspection of new buildings. The City of Southfield shall render to the City of Lathrup Village an annual report of its total fire activities, also showing those occurring in the City of Lathrup Village, and shall monthly submit a report of all fire and rescue incidents occurring in the City of Lathrup Village and handled by the City of Southfield Fire Department during the previous month.

9. In connection with the performance of this Contract, it shall be the responsibility of the City of Lathrup Village to notify the City of Southfield of all new businesses and their locations within thirty (30) days after a new business has opened its doors for business operations.

10. In consideration of the performance of the City of Southfield of the foregoing obligations, the City of Lathrup Village shall pay to the City of Southfield for the period of this agreement; the annual sum of \$614,412.30 for the period of July 1, 2019 through June 30, 2020; and the annual sum of \$626,700.55 for the period of July 1, 2020 through June 30, 2021. It is



understood and agreed, however, in the event that an arbitration or other third party compulsory award is rendered against the City of Southfield with respect to wages or rates of compensation to be paid by the employees and personnel of the City of Southfield Fire Department, the above rate of compensation will be further adjusted and increased to reflect such increased costs to the City of Southfield. The annual sum as set forth above, shall be divided into equal quarters and each such quarterly payment shall be due on or before July 1, October 1, January 1, and April 1, in advance of the period within which the services are rendered. Payments shall be directed to: Austen Michaels, Director of Fiscal Services. As to the first fiscal year beginning July 1, 2019, all quarterly payments which have not been made prior to the execution of this Agreement shall be due and payable upon the execution of this Agreement. In addition to the foregoing charges, the City of Lathrup Village shall pay to the City of Southfield any increased cost for insurance for the protection of the personnel of the Fire Department which may be assessed by any insurance company for the City by virtue of the fact that such fire personnel shall be acting outside of the city limits of the City of Southfield pursuant to this Contract. The City of Southfield may terminate this Contract upon ten (10) days notice to the City of Lathrup Village upon the City of Lathrup Village's failure to make timely payment of the quarterly payments and other charges as herein required or failure to maintain insurance or similar protection in accordance with Section 5 hereunder, and after receiving such notice, the City of Lathrup Village shall be allowed to cure the described defect within twenty (20) days from the date of such written notice, and upon the failure of Lathrup Village to cure the defect, the Contract shall then terminate.

11. Each party shall carry full Michigan Workers' Compensation insurance for all of their respective employees, and neither party shall be liable to the other for any injuries, accidents, or damages occurring to or sustained by their respective employees.

12. This Contract shall be effective and continue in effect for the period from July 1, 2019, to June 30, 2020 and thereafter from July 1, 2020 to June 30, 2021, until and unless otherwise terminated by written notice as herein set forth. Except as provided in Section 10 herein, the Fire Protection Services provided in this Agreement shall continue to be provided by Southfield to Lathrup Village beyond the expiration date as provided herein, until either party has provided the other with a prior ninety (90) day written notice of termination of this Agreement; provided, however, the compensation payable to Southfield by Lathrup Village pursuant to Section 10 hereof subsequent to June 30, 2021 shall be increased consistent with the annual increase in the Consumer Price Index for the preceding period. During such extension period all other terms and conditions of this Agreement shall be in full force and effect. Provided, however, the indemnity provisions contained herein shall survive any termination or expiration of this Contract, with respect to claims, demands and/or lawsuits instituted against the City of Southfield, its officers, agents or employees, subsequent to such termination or expiration of the Contract. Notice required hereunder shall be conclusively presumed to have been served when deposited in a United States Post Office box enclosed in an envelope with postage fully prepaid thereon addressed to the then municipal office of the party upon whom notice is being served.

13. Both municipalities understand their mutual need to forecast expenditures well in advance of the adoption of their annual budgets and to pre-plan for anticipated major increases in the cost of services one or more years in advance. To this end, the City of Southfield shall keep the City of Lathrup Village reasonably informed as to any proposals or plans which may involve



increasing or decreasing expenditures for fire services as and when they may arise in the future so that the City of Lathrup Village will have reasonable notice of possible increases and a reasonable opportunity to evaluate the end costs to the City.

14. The parties to this Contract agree that they, and any sub-contractors who may exist in the future, shall not discriminate against any employee or applicant for employment who performs any services under this Contract with respect to the hire, tenure, terms, conditions, or privileges of employment, or as to any matter directly or indirectly related to such employment, because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Any breach of this covenant shall be regarded as a material breach of the Contract.

15. Both parties to this Contract agree that there shall be no discrimination against any employee who is employed in the work covered by this Agreement, or against any applicant for such employment, because of race, color, religion, sex, national origin, marital status, height, weight, family status, sexual orientation, gender identity, or age. This provision shall include, but shall not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship.

16. No failure by either party to insist upon strict performance of any covenant, agreement, term or condition of this Contract or to exercise any right, term or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Contract, but each and every covenant, agreement, term and condition of this Contract shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

17. If any provision of this Contract or application thereof to any person or circumstance shall, to any extent, become invalid or unenforceable, the remainder of the Contract, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

18. This instrument contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party, nor either party's agents have made any representations except as expressly set forth herein, and no rights or remedies are or shall be acquired by the other party by implication or otherwise unless expressly set forth herein.

19. The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity.

20. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason or strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws, regulations, riots, insurrection, war, or other reason of a similar or dissimilar nature, not the direct fault of the party



delayed in performing hereunder, then the performance of such acts shall be excused for the period of the delay.

21. This Contract shall not be assigned without the prior written agreement of both parties.

22. Due to the fact that street closures impede emergency access, the City of Lathrup Village agrees that prior consultation the City of Southfield Fire Chief is required before any permanent street closures in the City of Lathrup Village may occur. The City of Lathrup Village further agrees that in the event the normal flow of traffic is impeded by road construction or some other unusual event so that access to Lathrup Village by public safety vehicles is hindered and/or access by public safety vehicles through Lathrup Village to certain sections of the City of Southfield is required, then upon a declaration of an emergency by the Southfield Chief of Police or Chief of the Fire Department, the City of Lathrup Village agrees to remove, immediately upon notification, such barriers as are deemed necessary by the City of Southfield which may at the time be installed at locations bordering the City of Southfield. Such barriers may be reinstated by the City of Lathrup Village at the termination of such emergency.

23. Upon the default by the City of Southfield in the performance of its obligations hereunder, the City of Lathrup Village shall notify the City of Southfield in writing specifying the nature of the claimed default. The City of Southfield shall have not more than thirty (30) days from receipt of the written notice to cure the default. Upon the failure of the City of Southfield to timely cure such default, the City of Lathrup Village may terminate this Contract upon providing not less than ten (10) days written notice to the City of Southfield.

IN WITNESS WHEREOF, the parties have, by their duly authorized officers, hereunto set their hands the day and year first above written.

CITY OF LATHRUP VILLAGE

CITY OF SOUTHFIELD

BY: \_\_\_\_\_

Kelly Garrett, Mayor

BY: \_\_\_\_\_

Kenson J. Siver, Mayor

BY: \_\_\_\_\_

Dr. Sheryl L. Mitchell, City Administrator

BY: \_\_\_\_\_

Yvette Talley, City Clerk

BY: \_\_\_\_\_

Sherikia L. Hawkins, City Clerk





**Dr. Sheryl L. Mitchell**

**City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

[smitchell@lathrupvillage.org](mailto:smitchell@lathrupvillage.org)

Office: 248.557.2600 x 225 | Cell: 248.520.0620

**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: October 24, 2019

RE: **APPOINTMENTS TO RECREATION ADVISORY COMMITTEE**

In May 1983, the City Council adopted a resolution to create the Recreation Advisory Committee, which consists of seven (7) members appointed by the City Council. The terms of office are for three (3) years and no more than two (2) consecutive terms are permitted according to the bylaws. The Recreation Coordinator acts as the chairperson of the Committee.

The Recreation Advisory Committee makes recommendations on recreation matters and participates in the update of the 5-year Parks and Recreation Master Plan.

Council has already appointed 5 members: Loretta DeLoach, Elaine Mantinan, Marcella Rogers, Virginia Franklin and Cynthia Martin

Applications have been received from:

- Regina Jones
- Cheryl Rogers

Mayor Garrett is recommending appointments to 3-year terms, ending June 30, 2022.

**RECOMMENDED MOTION:**

TO APPOINT to the Recreation Advisory Committee, for 3-year terms ending June 30, 2022:

- Regina Jones
- Cheryl Rogers





# City of Lathrup Village

27400 Southfield Road  
Lathrup Village, MI 48076  
248-557-2600  
[www.lathrupvillage.org](http://www.lathrupvillage.org)

## APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 10/10/19



Please check the committee for which you are applying:

- |   |   |
|---|---|
| <input type="checkbox"/> Board of Review                      | <input type="checkbox"/> Historic District Commission                   |
| <input type="checkbox"/> Building Authority                   | <input type="checkbox"/> Lathrup Village Foundation Board               |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Marijuana Study Group (*new)                   |
| <input type="checkbox"/> DDA – Economic Vitality Committee    | <input type="checkbox"/> Planning Commission                            |
| <input type="checkbox"/> DDA – Promotions Committee           | <input checked="" type="checkbox"/> Recreation Advisory Committee       |
| <input type="checkbox"/> DDA – Design Committee               | <input type="checkbox"/> Streets, Drains & Sidewalks Study Group (*new) |
|   | <input type="checkbox"/> Other: <input type="text"/>                    |

Name: <u>Cheryl A. Rogers</u>			
Street Address: <u>18610 San Quentin Dr</u>	City: <u>Lathrup Village</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: <u>910-938-7983</u>	Alt. Phone: <u>—</u>		
Email: <u>cheryl1r13@hotmail.com</u>			
Are you at least 18 years of age? Check one: <input checked="" type="checkbox"/> <input type="checkbox"/>	Are you a registered voter in Lathrup Village? <input checked="" type="checkbox"/> <input type="checkbox"/>	Have you been a resident of Lathrup Village for over 1 year? <input checked="" type="checkbox"/> <input type="checkbox"/>	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

*BA in Art and Elementary Education  
38 years teaching Art and Elementary Classroom in Flint Community Schools  
4 years as a Docent, Art Teacher and Volunteer at Flint Institute of Arts  
Volunteer at Community Events in Lathrup Village*

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

*Being an active, retired Senior Citizen in Lathrup Village, plus having adult children and young grandchildren also living here inspires me to participate in planning activities that reach everyone in our community.*

Cheryl A. Rogers  
Applicant Signature

10/9/19  
Date

Return completed application to:  
Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076













## **Action Request**

### **COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FROM: Dr. Sheryl Mitchell, City Administrator

DATE: October 21, 2019

RE: PUBLIC HEARING FOR 2020 CDBG PROGRAM

The City of Lathrup Village is processing the following allocation of its funds from the Community Development Block Grant Program. In order to satisfy all requirements of the application by December 13, 2019 the City must hold a public hearing for input on the proposed program.

### **Program Year 2020**

**City Allotment:** \$7,000

**Proposed Use:** \$7,000

**Reasoning:** With these funds we can continue to expand our Senior Programs for Nutrition, education, and exercise.

### **Suggested Motion:**

To schedule the 2020 Community Development Block Grant (CDBG) Public Hearing for November 18, 2019.



CITY OF LATHRUP VILLAGE

NOTICE OF PUBLIC HEARING

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

NOTICE IS HEREBY GIVEN that the **City of Lathrup Village** will hold a public hearing on the use of Community Development Block Grant Funds. The Hearing will be held on **Monday, November 18, 2019 at 7:00 p.m. at the Municipal Building, 27400 Southfield Road, Lathrup Village, MI 48076** to hear public comments on the CDBG Program Year 2020 application in the approximate amount of **\$7,000** to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at the **Municipal Building 27400 Southfield Road, Lathrup Village, MI 48076 until 4:30 p.m., November 18, 2019.**

Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact **Yvette Talley** at **248-557-2600 ext. 226 at 27400 Southfield Rd., Lathrup Village, MI 48076** for special services.

Yvette Talley, City Clerk

Published – October 31, 2019





September 18, 2019

Dear Mayor MyKale Garrett:

You and your residents are invited to participate in the Bicentennial Celebration of Oakland County. On March 28, 2020, Oakland County will celebrate its 200<sup>th</sup> birthday. There are numerous events being planned such as the 200 oak tree plantings, along with celebrations, commemorations and activities.

As a community leader, we are asking you to spearhead a proclamation recognizing the Bicentennial Celebration in 2020 and encouraging participation in the upcoming events. If you let us know the date of the proclamation, we will send a representative to your meeting and provide media coverage. A draft proclamation and summary of the events are attached.

Please send us your proclamation no later than November 1, 2019 to the address listed below or via email: [warrenm@oakgov.com](mailto:warrenm@oakgov.com). We are excited and proud to extend this invitation to you and your community. We look forward to working with you as the plans progress.

Best regards,

A handwritten signature in black ink, appearing to read 'Michael Warren', with a long horizontal flourish extending to the right.

Hon. Michael Warren, Judge, 6<sup>th</sup> Circuit Court  
Bicentennial Chairperson

A handwritten signature in black ink, appearing to read 'Jan Roncelli', with a stylized, cursive script.

Jan Roncelli, Bloomfield Township Clerk  
Municipal Committee Chairperson

Enc.

OAKLAND COUNTY BICENTENNIAL CELEBRATION EXECUTIVE COMMITTEE

1200 N. Telegraph Road • Pontiac, Michigan 48341 • (248) 858-0100





# JOIN OAKLAND COUNTY'S BICENTENNIAL CELEBRATION!

March 28, 2020 will be our 200<sup>th</sup> Birthday!

- Opening Gala
- Torch Relay through all 62 communities
- 200 Oak Tree Plantings
- Festival and Concerts
- Educational Research & Distribution
- K-12 Lesson Plans
- Partnering with local events & organizations
- Mini-Grant Program for Historical Societies & Museums
- Small Business Program
- Community Service Projects
- Veterans Recognition
- Parade Floats
- Lecture Series
- *And so much more!*



OAKLAND COUNTY  
BICENTENNIAL CELEBRATION  
EXECUTIVE COMMITTEE  
1200 N. Telegraph Road • Pontiac,  
Michigan 48328 • (248) 858-0100  
[www.Oakland200.com](http://www.Oakland200.com)

To join our effort or for more

information, contact:

Bicentennial Chair Judge Michael Warren  
[warrenm@oakgov.com](mailto:warrenm@oakgov.com)

## KEY FACTS:

- 1.25 Million Residents
- 907 Square Miles
- \$69,000 per capita income
- 11 Colleges & Universities
- 2.6% Unemployment Rate (projected 2020)
- Emerging Sectors, Medical Main Street, and Tech 248 attracted \$5 Billion in investment
- 1821 Patents – top ten county in the USA
- 1100 firms from 39 foreign countries
- Vibrant and safe housing, downtowns, dining, entertainment, and shopping
- Model rural, suburban, and urban communities and schools

## OUR HERITAGE:

- Frontier of Freedom
- Key role in the Civil War
- Epicenter of Auto Industry
- Arsenal of Democracy
- Pivotal Civil Rights & Union Organization Roles
- Home of Titans of Industry, Entertainment, Culture, and Politics



# CITY OF LATHRUP VILLAGE

## PROCLAMATION

### CELEBRATING THE 200<sup>TH</sup> BIRTHDAY OF OAKLAND COUNTY

**WHEREAS**, on March 28, 2020, Oakland County will celebrate its 200 Birthday; and

**WHEREAS**, the Bicentennial Celebration will include all 62 Oakland County communities in numerous events, such as the 200 Oak Tree Plantings, Festivals, Concerts, and much more; and

**WHEREAS**, Oakland County is home to 1.25 million residents within 907 square miles; boasts model rural, suburban and urban communities and schools, as well as 11 colleges and universities; prides its heritage as the frontier of freedom, key role in the Civil War, epicenter of the auto industry, arsenal of democracy, pivotal roles with civil rights and union organization; and home of the titans of industry, entertainment, culture and politics; and

**WHEREAS**, the City of Lathrup Village recognizes the significance of Oakland County's Bicentennial Celebration and looks forward to participating in the many events honoring the outstanding contributions of the County. We urge the citizens of (the municipality), the businesses, nonprofit organizations, and schools of the (municipality) to take part in commemorating this historic endeavor.

**NOW THEREFORE BE IT RESOLVED** that the City of Lathrup Village proudly joins the other 61 communities in Oakland County to designate the beginning of this celebration on March 28, 2020, the 200<sup>th</sup> Birthday of the founding of Oakland County, Michigan.

**BE It KNOWN** to all reading this Proclamation that it was adopted by the City of Lathrup Village on October 24, 2019, and included in the minutes as a permanent record.

\_\_\_\_\_  
Mykale Garrett, Mayor

\_\_\_\_\_  
Bruce Kantor, Mayor Pro Tem

\_\_\_\_\_  
Ian Ferguson, Council Member

\_\_\_\_\_  
Saleem Siddiqi, Council Member

\_\_\_\_\_  
Donna Stallings, Council Member

